PORT OF LEWISTON
MINUTES OF REGULAR MEETING

March 11, 2026

The regular meeting of the Port Commission was held at the Port District Office, 1626 6th Ave. N, Lewiston, ID, at 10:00 a.m. on March 11, 2026.

Present at the meeting were Port Commission President Joe Anderson, Vice President Mike Thomason, and Port Commission Secretary/Treasurer Denise Metz. Administrative staff in attendance were General Manager Scott Corbitt, Finance & Property Manager Preston Comstock, Operations Manager Jen Blood, and Communications Coordinator Mary Iacobelli. Also present were Jerry Chavez and Ann Watkins of Valley Vision, Nez Perce County Commissioner Doug Havens, and citizen Tommy Scherl.

The meeting information was advertised as required prior to the meeting.

CONVENE REGULAR MEETING:

At 10:00 a.m. Commission President Joe Anderson convened the Regular Meeting of the Port Commission.

AGENDA APPROVAL:

President Anderson called for review of the agenda. General Manager Scott Corbitt presented the Commission with an amended agenda. Commissioner Thomason made a motion to approve the agenda as presented; seconded by Commissioner Metz. Voting Aye – Commissioners Anderson, Thomason, and Metz. Voting Nay – None. The motion passed unanimously.

CITIZEN COMMENTS:

Tommy Scherl spoke to the Commission regarding his interest in starting a ship building business in the Port. He stated he would come to the Commission in the future with any progress.

ADOPTION OF MINUTES:

President Anderson called for review of the draft minutes. The Commission examined the minutes for the Regular Meeting of February 4, 2026 and the special meetings of February 6, 2026 and February 18, 2026. Commissioner Thomason made a motion to accept all of the minutes as presented; seconded by Commissioner Metz. Voting Aye – Commissioners Anderson, Thomason, and Metz. Voting Nay – None. The motion passed unanimously.

PRESENTATION:

Jerry Chavez, President & CEO, Valley Vision: Mr. Chavez presented to the Commission about the organizations latest activity and efforts to bring new industry to the Lewis-Clark Valley.

MANAGER'S REPORT:

Active Agenda:

- **Consider for Approval Lease with Envirotech Services, Inc., a Colorado Corporation (Roll Call Vote):** President Anderson called for a review of the proposed lease with Envirotech at a month-to-month rate of $585.00. After review and discussion, Commissioner Thomason made a motion to approval the lease as presented; seconded by Commissioner Metz. Voting Aye – Commissioners Anderson, Thomason, and Metz. Voting Nay – None. The motion passed unanimously.
- **Consider for Approval Services Agreement with Idaho Star Motorcycle Safety Training (Roll Call Vote):** President Anderson called for review of the agreement, which calls for the company to pay $225.00 for each day of use of the skid pad property for training. After review and discussion, Commissioner Metz made a motion to approve the agreement as presented; seconded by Commissioner Thomason. Voting Aye – Commissioners Anderson, Thomason, and Metz. Voting Nay – None. The motion passed unanimously.
- **Consider for Approval Services Agreement with Lewiston Police Department (Roll Call Vote):** President Anderson called for review of the

agreement, for which the police department would pay $500 to have one session of training at the skid pad May 4-8. After review and discussion, Commissioner Metz made a motion to approve the agreement as presented; seconded by Commissioner Thomason. Voting Aye – Commissioners Anderson, Thomason, and Metz. Voting Nay – None. The motion passed unanimously.

- **Consider for Approval Services Agreement with Washington State University (Roll Call Vote):** President Anderson called for review of the agreement, for which the police department would pay $500 to have one session of training at the skid pad May 18-22. After review and discussion, Commissioner Metz made a motion to approve the agreement as presented; seconded by Commissioner Thomason. Voting Aye – Commissioners Anderson, Thomason, and Metz. Voting Nay – None. The motion passed unanimously.
- **Consider for Approval Resolution 26-01, Appointment of Jen Blood to Confluence Fiber Communications Board of Directors (Voice Vote):** President Anderson called for review of the resolution. After review and discussion, Commissioner Thomason made a motion to approve the resolution as presented; seconded by Commissioner Metz. Voting Aye – Commissioners Anderson, Thomason, and Metz. Voting Nay – None. The motion passed unanimously.

- **Update of Commissioner Collateral Assignments:** President Anderson stated he would like to step down from Lewiston's Urban Renewal Agency and instead serve as the Port's representative with the Idaho Water Users Association, a position previously held by retired Commissioner Jerry Klemm. Commissioner Metz agreed to replace President Anderson with URA. Commissioner Thomason stated he would retain his positions of representative to Valley Vision and the Lewis-Clark Valley Chamber of Commerce.

Non-Active Agenda:

1. **Goals Table Review:** General Manager Corbitt reviewed various goals, projects and updates for Commissioners.

2. **Port Activities Update:** General Manager Corbitt and staff reported on various activities, including grant applications, his recent Washington, DC trip with the "Dam Heroes" advocacy organization, and other updates.
3. **Upcoming Meetings and Events:** The next Port Commission meeting is April 8, 2026. Other events include the Pacific Northwest Waterways Association's annual Mission to Washington advocacy trip in April, the christening of American Cruise Lines' *American Encore* on May 12, PNWA's annual summer meeting in June, the Washington Public Ports Association Finance & Administration Seminar in late June, and the Washington Association of Wheat Growers' annual legislative fly-in on August 18.

TERMINAL I, TERMINAL II. TERMINAL III, AND FIBER OPTIC NETWORK:

- **Terminal I (Dock Operations):** Activity on the docks has been slow, as the United States Army Corps of Engineer's monthlong maintenance outage was ongoing and expected to end March 28, 2026.
- **Terminal II (Warehousing):** Warehousing continues to be active with smooth operations.
- **Terminal III (Cruise Passenger Facility):** The American West continues to be docked at the Port of Lewiston for off-season maintenance. The vessel is expected to switch places soon with the American Pride, currently at the Port of Clarkston dock, for maintenance purposes.
- **Fiber Optic Network:** Operations Manager Jen Blood reviewed various fiber/broadband activities. The Middle Mile project is currently on winter shutdown, and the local fiber network continues to have occasional small builds.

COMMISSION COMMITTEE REPORTS:

- **Commissioner Anderson/Urban Renewal Agency:** President Anderson noted that Linnea Noreen has been appointed to the "at large" seat on the agency's board.
- **Commissioner Thomason Chamber of Commerce Board:** Commissioner Thomason noted that the chamber's annual Chamber Agriculture banquet was well attended and a great success.

FINANCIAL REPORT:

General Manager Corbitt presented Financial Statements prepared by the Port Auditors for the period ending January 31, 2026 and February 28, 2026. After review and discussion, Commissioner Metz made a motion to approve the Financial Report as presented; seconded by Commissioner Thomason. Voting Aye – Commissioners Anderson, Thomason, and Metz; Voting Nay – None. The motion passed unanimously.

ACT ON CLAIMS:

The next order of business was review and discussion of claims against the Port as presented by the Check Detail Sheet. A motion was made by Commissioner Metz to approve and pay Port Vouchers Nos. 26991-28101, transfers and EFTPS for a total amount of $1,368,033.92; seconded by Commissioner Anderson. Voting Aye – Commissioners Anderson, Thomason, and Metz; Voting Nay – None. The motion passed unanimously.

EXECUTIVE SESSION:

President Anderson called to enter Executive Session in accordance with Idaho Code §74-206(1)(a) – *To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states. (Roll Call Vote)* Commissioner Thomason made a motion to enter into Executive Session; seconded by Commissioner Metz. Voting Aye – Commissioner Anderson, Thomason, and Metz; Voting Nay – None. The motion passed unanimously.

OTHER BUSINESS: None

The Commission exited Executive Session and, being no further business, the meeting adjourned at 1:55 p.m.

Secretary
Denise Metz