PORT OF LEWISTON
MINUTES OF REGULAR MEETING

January 14, 2026

The regular meeting of the Port Commission was held at the Port District Office, 1626 6th Ave. N, Lewiston, ID, at 12:00 p.m. on January 14, 2026.

Present at the meeting were Port Commission President, Mike Thomason, Port Commission Vice-President, Jerry Klemm, and Commission Secretary/Treasurer, Joe Anderson. Administrative staff in attendance were General Manager Scott Corbitt, Operations Manager Jen Blood, Finance & Property Manager Preston Comstock, and Communications Coordinator Mary Iacobelli. Also present were Doug Zenner and Denise Metz.

The meeting information was advertised as required prior to the meeting.

CONVENE REGULAR MEETING:

At 12:00 p.m. Port Commission President Mike Thomason convened the Regular Meeting of the Port Commission.

AGENDA APPROVAL:

Port Commission President Mike Thomason called for review of the agenda. General Manager Corbitt requested two action teams be tabled until a future meeting: the Points Consulting proposal and election of Commission officers. Commissioner Klemm made a motion to approve the agenda as amended; seconded by Commissioner Anderson. Voting Aye – Commissioners Anderson, Klemm, and Thomason. Voting Nay – None. The motion passed unanimously.

CITIZEN COMMENTS: NONE.

ADOPTION OF MINUTES:

Port Commission President Mike Thomason called for review of the draft minutes. The Port Commission examined the minutes for the Regular Meeting of December 15, 2025 and Special Meetings of January 7, 2026 and January 8, 2026.

Commissioner Anderson made a motion to accept the minutes as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Anderson, Klemm and Thomason. Voting Nay – None. The motion passed unanimously.

MANAGER'S REPORT:

Active Agenda:

- **Consider for approval lease agreement with War Buffalo & Company for 1,500 square feet in the Seaport Business Center at 1708 6th Ave N, Suite A, with a lease rate of $600.00 per month (roll call vote):** After review and discussion, Commissioner Anderson made a motion to approve the lease as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Anderson, Klemm and Thomason. Voting Nay – None. The motion passed unanimously.
- **Consider for approval lease agreement with Lewis Clark Valley Chamber of Commerce for approximately 442 square feet of office space within the Port Works Business Center at 1920 3rd Ave N for $30 per month (roll call vote):** After review and discussion, Commissioner Klemm made a motion to approve the lease as presented; seconded by Commissioner Anderson. Voting Aye – Commissioners Anderson, Klemm and Thomason. Voting Nay – None. The motion passed unanimously.
- **Consider for approval service agreement with Lewis-Clark Terminal for use of the skid pad for outside grain storage starting July 1, 2026 until October 21, 2026 with monthly rental amount of $3,500 per month (roll call vote):** After review and discussion, Commissioner Anderson made a motion to approve the lease as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Anderson, Klemm and Thomason. Voting Nay – None. The motion passed unanimously.

Non-Active Agenda:

- **Goals Table Review:** General Manager Corbitt reviewed various goals, projects, and updates Commissioners. Miscellaneous Project Updates.

- **Port Activities Update:** General Manager Corbitt and staff reviewed a variety of Port projects, including meetings with the United States Army Corps of Engineers, grants being worked on by the Port and Port partners, and advocacy updates.
- **Upcoming Meetings and Events:** The next Port Commission meeting will be February 4, 2026 at 12:00 p.m. Other upcoming events include the Dam Heroes Advocacy Trip by General Manager Corbitt and fellow Lower Snake River Dam advocates, Pacific Northwest Waterways Association Mission to Washington in April, and the PNWA summer conference in June.

TERMINAL I, TERMINAL II. TERMINAL III, AND FIBER OPTIC NETWORK:

- **Terminal I (Dock Operations):** The dock continues to be busy and is operating at 22% above budget.
- **Terminal II (Warehouse Operations):** Activity is steady at the warehouses.
- **Terminal III (Cruise Boat Facility):** The American West layover is going well, with
- **Fiber Optic Network:** Operations Manager Jen Blood reviewed progress on various fiber projects and overall progress. The Middle Mile project is currently pauses for the winter and will likely restart by April.

COMMISSION COMMITTEE REPORTS:

- **Commissioner Anderson/Urban Renewal Agency:** Commissioner Anderson stated that his appointment to URA has expired, and that the Port Commission will need to decide who its next representative will be at an upcoming meeting.
- **Commissioner Thomason/Valley Vision/Chamber of Commerce Board:** Commissioner Thomason mentioned the Chamber's upcoming agriculture banquet in February. He also updated the Commission on Valley Vision's continued recruitment efforts.

FINANCIAL REPORT:

General Manager Corbitt presented a Financial Statement prepared by the Port Auditors for the period ending December 31, 2025. After review and discussion,

Commissioner Anderson made a motion to approve the Financial Report as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed unanimously.

ACT ON CLAIMS:

The next order of business was review and discussion of claims against the Port as presented by the Check Detail Sheet. A motion was made by Commissioner Anderson to approve and pay Port Vouchers Nos. 26847-26953, transfers and EFTPS for a total amount of $1,428,524.06; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed unanimously.

EXECUTIVE SESSION:

At 1:22 p.m. President Thomason called to enter Executive Session pursuant to in accordance with Idaho Code §74-206(1)(a) –*To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations (Roll Call Vote).* Commissioner Anderson made a motion to enter into Executive Session; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Klemm and Anderson; Voting Nay – None. The motion passed unanimously.

OTHER BUSINESS: None

At 2:23 p.m., the Port Commission exited Executive Session and being no further business, the meeting adjourned.

Secretary
Joseph Anderson