PORT OF LEWISTON
MINUTES OF REGULAR MEETING

May 8, 2023

The regular meeting of the Port Commission was held at the Port District Office, 1626 6th Ave. N, Lewiston, ID, at the hour of 10:00 a.m. on May 8, 2023.

Present at the meeting were Port Commission President, Mike Thomason, Port Commission Vice-President, Jerry Klemm, and Commission Secretary/Treasurer, Joe Anderson. Administrative staff in attendance was Scott Corbitt.

The meeting information was advertised as required, prior to the meeting.

CONVENE REGULAR MEETING:

At 10:00 a.m. Port Commission President, Mike Thomason, convened the Regular Meeting of the Port Commission.

AGENDA APPROVAL:

Port Commission President, Mike Thomason, called for review of the agenda. Commissioner Klemm made a motion to approve the agenda as presented; seconded by Commissioner Anderson. Voting Aye – Commissioner Anderson, Klemm, and Thomason. Voting Nay – None. The motion passed unanimously.

CITIZEN COMMENTS: None.

ADOPTION OF MINUTES:

Port Commission President, Mike Thomason, called for review of the draft minutes. The Port Commission examined the minutes for the Regular Meeting of April 14, 2023 and Special Meetings of April 25, 2023; April 27, 2023, and May 3, 2023. Commissioner Klemm made a motion to accept the minutes as presented; seconded by Commissioner Anderson. Voting Aye – Commissioner Anderson, Klemm and Thomason. Voting Nay – None. The motion passed unanimously.

MANAGER'S REPORT:

Active Agenda:

Review for approval publication of the proposed FY23 Amended Budget – Manager Corbitt read through the highlights of the FY 23 Amended Budget and that the publication would be published in the newspaper and posted around the county. Commissioner Anderson made a motion to approve the publication of the proposed FY23 Amended Budget; seconded by Commissioner Klemm. Voting Aye – Commissioner Klemm, Anderson and Thomason. Voting Nay – None. The motion passed.

Review for approval publication for the proposed FY24 Budget – manager Corbitt read though the highlights of the FY 24 Proposed Budget. After review and discussion Commissioner Klemm made a motion to approve the publication of the proposed FY24 Budget; seconded by Commissioner Anderson. Voting Aye – Commissioner Klemm, Anderson and Thomason. Voting Nay – None. The motion passed.

Consider for approval Resolution 23-01 – Manager Corbitt explained that resolution 23-01 – Levy a Property Tax sufficient to raise the sum of $405,000.00 for FY24. Commissioner Klemm made a motion to approve the publication of the proposed FY24 Budget; seconded by Commissioner Anderson. Voting Aye – Commissioner Klemm, Anderson and Thomason. Voting Nay – None. The motion passed.

Non-Active Agenda:

Manager Corbitt reviewed the updates to the Goals Table and welcomed to Jen Blood, the Port's new Operation Manager. Manager Corbitt gave an update on PNWA and on the Idaho Broadband Advisory Board. Manager Corbitt gave the Idaho Economic Development Administration a tour during their visit to the Port. Manager Corbitt asked for Commissioner feedback of the MARAD seminar held May 1, 2023. Commissioner Thomason thought that the seminar held provided good information and brought together a wide range of representatives from Port's and other industries invoiced in the river. Commission and staff discussed the dates for the Budget presentation and the budget open houses in Lenore, Lapwai and Culdesac.

Port of Whitman will be having their Snake River Family Fest at Boyer Park on June 10,2023 from 11:00 a.m. to 3:00 p.m. The next regular Port Commission meeting is June 14, 2023.

DOCK OPERATIONS, TERMINAL II AND FIBER OPTIC NETWORK:

Terminal I and II revenue is about budget.

Fiber Optic Network is ahead on revenue.

COMMISSION COMMITTEE REPORTS:

Commissioner Anderson/Urban Renewal Agency — Did not have any meetings to report on during this time.

Commissioner Klemm/LC Valley Chamber Government Affairs Committee/Natural Agricultural Resource Committee/PNWA representative – Commissioner Klemm participated in the PNAW Executive Committee meeting.

Commissioner Thomason/Valley Vision/Chamber of Commerce Board – Valley Vision is working on recruiting new business and the Chamber of Commerce is searching for a new Executive Director.

FINANCIAL REPORT:

The Port Manager presented a Financial Statement prepared by the Port Auditors for the period ending April 30, 2023. After discussion, Commissioner Anderson made a motion to approve the Financial Report as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed unanimously.

ACT ON CLAIMS:

The next order of business was review and discussion of claims against the Port as presented by the Check Detail Sheet. A motion was made by Commissioner Anderson to approve and pay Port Vouchers Nos. 24339-24402, transfers and EFTPS for a total amount of $113,297.70; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed.

EXECUTIVE SESSION:

At 10:46 a.m. Port Commissioner Thomason called to enter Executive Session pursuant to Idaho Code § 74-201(1)(a) – *To consider preliminary negotiations involving matter of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.* Commissioner Anderson made a motion to enter into Executive Session; seconded by Commissioner Klemm. Voting Aye – Commissioner Thomason, Klemm and Anderson; Voting Nay – None. The motion passed.

The Port Commission entered Executive Session. Discussion was had regarding matters of trade or commerce.

At 11:07 a.m. the Port Commission exited Executive Session and reconvened the open public meeting.

OTHER BUSINESS: None

Being no further business, the meeting adjourned at 11:07 a.m.

Secretary
Joseph Anderson