PORT OF LEWISTON
MINUTES OF REGULAR MEETING

October 8, 2025

The regular meeting of the Port Commission was held at the Port District Office, 1626 6th Ave. N, Lewiston, ID, at 12:00 p.m. on October 8, 2025.

Present at the meeting were Port Commission President Mike Thomason, Port Commission Vice-President Jerry Klemm, and Commission Secretary/Treasurer Joe Anderson. Administrative staff in attendance were General Manager Scott Corbitt, Operations Manager, Jen Blood, Finance & Property Manager Preston Comstock, and Communications Coordinator Mary Iacobelli. Also in attendance was Brian Snow.

The meeting information was advertised as required prior to the meeting.

CONVENE REGULAR MEETING:

At 12:00 p.m. Commissioner Thomason convened the Regular Meeting of the Port Commission.

AGENDA APPROVAL:

Commissioner Thomason called for review of the agenda. Commissioner Klemm made a motion to approve the agenda as presented; seconded by Commissioner Anderson. Voting Aye – Commissioners Anderson, Klemm, and Thomason. Voting Nay – None. The motion passed unanimously.

CITIZEN COMMENTS: NONE.

ADOPTION OF MINUTES:

Commissioner Thomason called for review of the draft minutes. The Port Commission examined the minutes for the Regular Meeting of September 10, 2025. Commissioner Klemm made a motion to accept the minutes as presented; seconded by Commissioner Anderson. Voting Aye – Commissioners Anderson, Klemm and Thomason. Voting Nay – None. The motion passed unanimously.

MANAGER'S REPORT:

Active Agenda:

- **Consider for Approval Lease to Clearwater Economic Development Association (CEDA), 1626 6th Ave N., 1,800 sq feet, for Lease Price of $1,494.00 per Month. (Roll call vote):** Commissioner Anderson made a motion to approve the lease as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Anderson, Klemm, and Thomason. Voting Nay – None. The motion passed unanimously.
- **Consider for Approval Fiber Optic Easement Agreement with Terry Lee Colegrove, 22591 Access Rd, Genesee, ID 83832 with Price of $20,234 for the Right to Locate, Install, Access, Maintain and/or Replace Fiber Optic Cables Under, Through, and Across the Property. (Roll call vote):** Commissioner Anderson made a motion to approve the easement agreement as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Anderson, Klemm, and Thomason. Voting Nay – None. The motion passed unanimously.

Non-Active Agenda:

- **Goals Table Review:** General Manager Corbitt discussed progress on various projects and activities that are ongoing at the Port. Communications Coordinator Iacobelli reviewed progress with the Port's social media presence.
- **Commissioner Appointment Process:** General Manager Corbitt discussed the process for appointment a commissioner to replace Commissioner Klemm when he retires in January. He will keep the Commissioners updated as the process moves along.
- **Financial Audit:** Finance & Property Manager Comstock reviewed the progress made to finalizing the Port's annual audit. He will keep everyone updated.
- **Elevate 740 Podcast:** General Manager Corbitt told the Commission about an interview he gave as part the Lewis-Clark Valley Chamber of Commerce Elevate 740 Podcast. It will be aired at later date.

- **Wheat Life Magazine Interview:** General Manager Corbitt will be featured in an upcoming article in Wheat Life Magazine.
- **Upcoming Meetings & Events:** General Manager Corbitt reviewed upcoming items, including the Pacific Northwest Waterways Association annual convention, Build Northwest Economic Forum, and next regular Commission meeting on November 12, 2025.

TERMINAL I, TERMINAL II AND FIBER OPTIC NETWORK:

- **Terminal I (Dock Operations):** The docks have been very busy, both with grain and log barges. Water levels have fluctuated recently, but are currently up, which is beneficial for barging at Lewis Clark Terminal.
- **Terminal II (Waterhouse Operations):** Things are also busy, especially at Inland 465, with staffing issues causing some challenges. Things continue to run smoothly, however.
- **Terminal III (Cruise Passenger Facility):** The first cruise boat season at the Port has been going well. General Manager Corbitt shared a signed life ring gifted to the Port by the crew of the American West as a thank you for the Port's assistance this season.
- **Fiber Optic Network:** Operations Manager Blood updated the Commissioners on the progress of both the Middle Mile fiber project as well as the partnership with Pivot Tech.

COMMISSION COMMITTEE REPORTS:

- **Commissioner Thomason/LC Valley Chamber/Valley Vision:** Commissioner Thomason discussed recent Chamber events as well as the new Chamber Director Mark Losh. He also discussed Valley Vision's continuing efforts to bring new industry to the Valley.
- **Commissioner Anderson/Commissioner Klemm:** No reports.

FINANCIAL REPORT:

General Manager Corbitt presented the Financial Statement prepared by the Port Auditors for the period ending September 30, 2025. After discussion, Commissioner

Anderson made a motion to approve the Financial Report as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson, and Klemm; Voting Nay – None. The motion passed unanimously.

ACT ON CLAIMS:

The next order of business was review and discussion of claims against the Port as presented by the Check Detail Sheet. A motion was made by Commissioner Anderson to approve and pay Port Vouchers Nos. 26653 - 26719, transfers and EFTPS for a total amount of $297,976.24; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson, and Klemm; Voting Nay – None. The motion passed unanimously.

EXECUTIVE SESSION:

At 2:12 p.m. Commissioner Thomason called to enter Executive Session in accordance with Idaho Code §74-206(1)(a) – *To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.*

Commissioner Klemm made a motion to enter into Executive Session; seconded by Commissioner Anderson (Roll Call Vote). Voting Aye – Commissioners Thomason, Klemm, and Anderson; Voting Nay – None. The motion passed.

ADJOURNMENT:

At 2:12 p.m. the Port Commission exited Executive Session. With no further business to attend to, the meeting adjourned.

Secretary
Joseph Anderson