PORT OF LEWISTON
MINUTES OF REGULAR MEETING

September 11, 2024

The regular meeting of the Port Commission was held at the Port District Office, 1626 6th Ave. N, Lewiston, ID, at the hour of 10:00 a.m. on September 11, 2024.

Present at the meeting were Port Commission President Mike Thomason, Port Commission Vice-President Jerry Klemm, and Commission Secretary/Treasurer, Joe Anderson. Administrative staff in attendance were General Manager Scott Corbitt, Operations Manager Jen Blood, Finance & Property Manager Preston Comstock, and Communications Coordinator Mary Iacobelli. Also present were Jerry Chavez, Brian Shinn, Jeff Nesset, and Ann Watkins representing Valley Vision and Mike Kennedy with Intermax.

The meeting information was advertised as required, prior to the meeting.

CONVENE REGULAR MEETING:

At 10:00 a.m. Port Commission President Mike Thomason convened the Regular Meeting of the Port Commission.

AGENDA APPROVAL:

Port Commission President Mike Thomason called for review of the agenda. Manager Corbitt stated that the agenda item regarding property in the Peter K. Wilson Business & Technology Park needed to be postponed until a later date. Commissioner Klemm made a motion to approve the agenda as amended; seconded by Commissioner Anderson. Voting Aye – Commissioner Anderson, Klemm, and Thomason. Voting Nay – None. The motion passed unanimously.

CITIZEN COMMENTS: NONE.

ADOPTION OF MINUTES:

Commissioner Thomason called for review of the draft minutes. The Port Commission examined the minutes for the Regular Meeting of August 14, 2024.

Commissioner Klemm made a motion to accept the minutes as presented; seconded by Commissioner Anderson. Voting Aye – Commissioner Anderson, Klemm and Thomason. Voting Nay – None. The motion passed unanimously.

PRESENTATIONS

- **Valley Vision Update:** Valley Vision President & CEO Jerry Chavez presented to the Commission, detailing the accomplishments and progress made by the organization as well as future goals.
- **Intermax Introduction and Proposal:** Mike Kennedy (present at meeting) and Caitlin Kling (participating via telephone) of Intermax, and internet service provider, presented to the Commission, expressing interest in the Port's fiber optic network and expanding fiber infrastructure into various neighborhoods. Manager Corbitt said discussions would continue and the Commission would be updated.

MANAGER'S REPORT:

Non-Active Agenda:

1. **Goals Table Review:** Manager Corbitt reviewed the status of various goals and projects at the Port.
2. **Port Tours and Visits:** Manager Corbitt updated the Commission on various visits and events, including tours by the Washington State Department of Transportation for their study into the impact on commerce if dams are breached; the Washington Association of Wheat Growers legislative tour, which included a stop at the future cruise boat dock/Confluence building; visits by the Philippine Trade Delegation and a student group from Whitman College; and a visit from Northwest River Partners Executive Director Clark Mather.
3. **Upcoming Meetings:** Manager Corbitt reviewed upcoming meetings, including the next regular Port Commission meeting on October 9, 2024, and the Pacific Northwest Waterways Association annual convention Oct. 1-3 in Vancouver, WA.

DOCK OPERATIONS, TERMINAL II AND FIBER OPTIC NETWORK:

- **Terminal I:** The docks continue to be very active, particularly with Clearwater Paper and Lewis Clark Terminal. Activity should continue to increase through September.
- **Terminal II:** Sprinkler updates at the Best Building are underway. Manager Corbitt also mentioned that BobbiJo Spring has started working at Inland 465 to eventually take over for current General Manager Wendy Rismon, who will be retiring early next year. The Commission commented on Rismon's excellent relationship with the Port.
- **Fiber Optic Network:** Operations Manager Blood updated the Commission on fiber projects in the area, including new user agreements and finalizing the Middle Mile route.

COMMISSION COMMITTEE REPORTS:

- **Commissioner Klemm/Idaho Water Users Association/City of Lewiston Open House:** Commissioner Klemm attended an IWUA Zoom meeting that discussed artificial intelligence and education. He also attended a City of Lewiston Open House and complimented Department of Public Works Director Dustin Johnson for his informative presentation.
- **Commissioner Anderson/Urban Renewal Agency:** Commissioner Anderson said the URA is continuing to distribute funds from the now-defunct East Main Street Revenue Allocation Area.

FINANCIAL REPORT:

The Port Manager presented a Financial Statement prepared by the Port Auditors for the period ending August 31, 2024. After discussion, Commissioner Anderson made a motion to approve the Financial Report as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed unanimously.

ACT ON CLAIMS:

The next order of business was review and discussion of claims against the Port as presented by the Check Detail Sheet. A motion was made by Commissioner Anderson to approve and pay Port Vouchers Nos. 27583-27662, transfers and EFTPS for a total amount of $216,413.35; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed.

EXECUTIVE SESSION:

At 11:52 a.m. Port Commissioner Thomason called to enter Executive Session pursuant to Idaho Code §74-206(1)(f): *To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. (Roll Call Vote)* Commissioner Anderson made a motion to enter Executive Session; seconded by Commissioner Klemm. Voting Aye – Commissioner Thomason, Klemm and Anderson; Voting Nay – None. The motion passed.

ADJOURNEMENT

At 12:50 p.m. the Port Commission exited Executive Session and the meeting was adjourned.

Secretary
Joseph Anderson