PORT OF LEWISTON
MINUTES OF SPECIAL MEETING

June 11, 2024

The special meeting of the Port Commission was held at the Port District Office, 1626 6th Ave. N, Lewiston, ID, at the hour of 9 a.m. on June 11, 2024.

Present at the meeting were Port Commission President, Mike Thomason, Port Commission Vice-President, Jerry Klemm, and Commission Secretary/Treasurer, Joe Anderson. Administrative staff in attendance was Scott Corbitt, Operations Manager Jen Blood, Finance and Property Manager Preston Comstock, and Communications Coordinator Mary Iacobelli.

The meeting information was advertised as required, prior to the meeting.

CONVENE REGULAR MEETING:

At 9 a.m. Port Commission President Mike Thomason convened the Special Meeting of the Port Commission.

AGENDA APPROVAL:

Port Commission President, Mike Thomason, called for review of the agenda. Commissioner Anderson made a motion to approve the agenda as presented; seconded by Commissioner Klemm. Voting Aye – Commissioner Anderson, Klemm, and Thomason. Voting Nay – None. The motion passed unanimously.

CITIZEN COMMENTS: NONE.

NON-ACTIVE AGENDA

a. **Budget Workshop:** Commissioner Thomason invited General Manager Scott Corbitt to begin the budget workshop. He presented the FY24 Proposed Amended Budget as well as the FY25 Proposed Budget and discussed revenues, expenditures, projects, salaries, benefits, and other updates with the Commissioners.

ACTIVE AGENDA

a. **FY24 Amended Budget:** After review and discussion, Commissioner Anderson made a motion to accept the preliminary FY24 Proposed Amended Budget, seconded by Commissioner Klemm. Voting Aye – Commissioner Anderson, Klemm, and Thomason. Voting Nay – None. The motion passed unanimously. The vote for adoption of the FY24 Proposed Amended budget will take place at the regular Port Commission meeting on June 27, 2024.

b. **Proposed Property Tax Levy, FY25:** General Manager Corbitt presented the proposed tax rate of 0.000073370, which will allow the Port to receive $405,000 in property tax revenue. The amount is the same each year, and the tax rate is adjusted to net that amount. Since 1990, that tax rate has dropped by 82.2%. Commissioner Anderson made a motion to accept the proposed property tax rate, seconded by Commissioner Klemm. Voting Aye – Commissioner Anderson, Klemm, and Thomason. Voting Nay – None. The motion passed unanimously. The vote for adoption of the FY25 Tax Levy will take place at the regular Port Commission meeting on June 27, 2024.

c. **FY25 Proposed Budget:** After review and discussion, Commissioner Anderson made a motion to accept the FY25 Proposed Budget, seconded by Commissioner Klemm. Voting Aye – Commissioner Anderson, Klemm, and Thomason. Voting Nay – None. The motion passed unanimously. The vote for adoption of the FY25 Proposed Budget will take place at the regular Port Commission meeting on June 27, 2024.

OTHER BUSINESS: None

Being no further business, the meeting adjourned at 11:12 a.m.

Secretary
Joseph Anderson