PORT OF LEWISTON
MINUTES OF REGULAR MEETING

February 8, 2023

The regular meeting of the Port Commission was held at the Port District Office, 1626 6th Ave. N, Lewiston, ID, at the hour of 12:00 p.m. on February 8th, 2023.

Present at the meeting were Port Commission President, Mike Thomason, Port Commission Vice-President, Jerry Klemm, and Commission Secretary/Treasurer, Joe Anderson. Administrative staff in attendance was Scott Corbitt.

The meeting information was advertised as required, prior to the meeting.

CONVENE REGULAR MEETING:

At 12:00 p.m. Port Commission President, Mike Thomason, convened the Regular Meeting of the Port Commission.

AGENDA APPROVAL:

Port Commission President, Mike Thomason, called for review of the agenda. Commissioner Klemm made a motion to approve the agenda as presented; seconded by Commissioner Anderson. Voting Aye – Commissioner Anderson, Klemm, and Thomason. Voting Nay – None. The motion passed unanimously.

ELECTION OF OFFICERS:

Commissioner Anderson mad a motion to slate the officers as: Commissioner Thomason as President, Commissioner Klemm as Vice-President, and Commissioner Anderson as Secretary/Treasurer, seconded by Commissioner Klemm. Voting Aye – Commissioner Thomason, Klemm and Anderson; voting Nay – None. The motion passed.

COMMITTEE ASSIGNMENTS AND COMMISSIONER MEETING SCHEDULE:

Open discussion was had regarding committee assignments. Consensus was had that each Commissioner will retain their respective committee assignments as follows:

Commissioner Thomason – Valley Vision Board and Executive Committee, LCV Chamber Board.

Commissioner Klemm – PNWA Board and Executive Committee, LCV Government Affairs Committee.

Commissioner Anderson – Urban Renewal Agency.

CITIZEN COMMENTS:

Commissioner Thomason called for any citizen comments regarding Port business. No citizen comments were provided.

ADOPTION OF MINUTES:

Port Commission President, Mike Thomason, called for review of the draft minutes. The Port Commission examined the minutes for the Regular Meeting of January 11, 2023; Special Meeting of January 26, 2023, and Special Meeting of January 27, 2023. Commissioner Anderson made a motion to accept the minutes as presented; seconded by Commissioner Klemm. Voting Aye – Commissioner Anderson, Klemm and Thomason. Voting Nay – None. The motion passed unanimously.

MANAGER'S REPORT:

Active Agenda:

Designation of Property – Manager Corbitt presented the Commission with the designation of property no longer needed for port district purposes under Idaho Code 70-1610 – sale of fiber optic network associated with Lindsay Creek subdivision. Manager Corbitt recommend that the Commission approve the sale. Commissioner Klemm asked if this proposal had been checked over by the Port's lawyer, Tom Callery, Manager Corbitt replied that Mr. Callery had seen it and helped to draft the contract. Commissioner Klemm explained that he was hesitant to sell any port property. Commissioner Anderson made a motion to approve the designation of property; seconded by Commissioner Thomason. Voting Aye – Commissioner Thomason and Anderson; Voting Nay – Commissioner Klemm. The motion passed.

Non-Active Agenda:

Miscellaneous Project Updates:

a. Goals Table Review: 4 goals have been completed on the table; other goals are close to being completed.
b. Independent Contractor: Former Port Manager, David Doeringsfeld, will be returning as an independent contractor for the Port to work on issues regarding fish and dams. Manager Corbitt is working on a contract for Mr. Doeringsfeld to start in March 2023.
c. Fish and Dam Update: Stakeholder meetings are continuing to happen, Mr. Doeringsfeld was covering those meetings on behalf of the Port and will continue to attend the meetings once he is back as a contractor. Discussion seems to be going well.
d. Dredging Update: Started January 28, 2023, and going well. Dredging will happen until February 22, 2023.
e. Upland Improvements: Manager Corbitt is working on updating the EDA grant and answering questions that have been provided from EDA. Manager Corbitt is taking over the process from Mr. Doeringsfeld and working to make improvements from EDA suggestions. The grant has been filed and the next review is in April 2023. Regional Economic Development Planner, Deb Smith, with CEDA is also assisting with the EDA grant.
f. Manager Position: The job description has been posted on several different platforms. Commissioners provided some other platforms and organizations to use to promote the position.
g. Broadband Retreat Recap: The consensus reached was that broadband is good for business. Commissioner Klemm thought the retreat was good and informational.

h. Community Outreach Update:

a. Presentation Series: A round table discussion is still in the works. MARAD is looking to visit the Valley May 1, 2023.

b. David Farwell: The Port is hosting a farewell party for David Doeringsfeld on February 9, 2023, at the Hells Canyon Grand Hotel from 4:30 PM to 6:30 PM.

Upcoming meeting –The next regular Port Commission meeting is March 8, 2023. PNWA's Mission to Washington is scheduled for March 19 – March 23, 2023. Manager Corbitt and Commissioner Anderson will be attending. The Lewis Clark Valley Chamber of Commerce Agriculture Appreciation Banquet will be March 7, 2023, Commissioners Thomason, Klemm and Anderson all plan to attend.

DOCK OPERATIONS, TERMINAL II AND FIBER OPTIC NETWORK:

Terminal II –The Terminal has been extremely busy with regular operations but are maintaining their workload while short staffed.

Dock Operations – Wind blades are still providing revenue, with 62 blades still on Port Property.

Fiber Optic Network – The Port staff continues to work through service orders and construction of fiber segments.

COMMISSION COMMITTEE REPORTS:

Commissioner Klemm/LC Valley Chamber Government Affairs Committee/Natural Agricultural Resource Committee/PNWA representative – None.

Commissioner Anderson/Urban Renewal Agency — None.

Commissioner Thomason/Valley Vision/Chamber of Commerce Board – Commissioner Thomason will be attending a Valley Vision half day work session within the next week.

FINANCIAL REPORT:

The Port Manager presented a Financial Statement prepared by the Port Auditors for the period ending January 31st, 2023. After discussion, Commissioner Anderson made a motion to approve the Financial Report as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed unanimously.

ACT ON CLAIMS:

The next order of business was review and discussion of claims against the Port as presented by the Check Detail Sheet. A motion was made by Commissioner Anderson to approve and pay Port Vouchers Nos. 24090 - 24166, transfers and EFTPS for a total amount of $359,935.33; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed.

EXECUTIVE SESSION:

At 1:00 p.m. Port Commissioner Thomason called to enter Executive Session pursuant to Idaho Code §74-206(1)(a) – *To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.*

Idaho Code §74-206(1)(e) – *To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.*

Commissioner Klemm made a motion to enter into Executive Session; seconded by Commissioner Anderson. Voting Aye – Commissioner Thomason, Klemm and Anderson; Voting Nay – None. The motion passed.

The Port Commission entered Executive Session. Discussion was had regarding matters of hiring a public employee and matters of commerce.

At 2:20 p.m. the Port Commission exited Executive Session and reconvened the open public meeting.

OTHER BUSINESS: None

Being no further business, the meeting adjourned at 2:22 p.m.

Secretary
Joseph Anderson