PORT OF LEWISTON
MINUTES OF REGULAR MEETING

November 9, 2022

The regular meeting of the Port Commission was held at the Port District Office, 1626 6th Ave. N, Lewiston, ID, at the hour of 3:00 p.m. on November 9th, 2022.

Present at the meeting were Port Commission President, Mike Thomason, Port Commission Vice-President, Jerry Klemm, and Commission Secretary/Treasurer, Joe Anderson. Administrative staff in attendance was Scott Corbitt and David Doeringsfeld.

The meeting information was advertised as required, prior to the meeting.

CONVENE REGULAR MEETING:

At 3:00 p.m. Port Commission President, Mike Thomason, convened the Regular Meeting of the Port Commission.

AGENDA APPROVAL:

Port Commission President, Mike Thomason, called for review of the agenda. Commissioner Klemm made a motion to approve the agenda; seconded by Commissioner Anderson. Voting Aye – Commissioner Anderson, Klemm, and Thomason. Voting Nay – None. The motion passed unanimously.

CITIZEN COMMENTS:

Commissioner Thomason asked if there were any public comments received. DeAnn Scrabeck, a member of the Friends of the Airport Group, asked about money for cruise ship docks and if road improvements around the cruise dock area are the Port's responsibilities. Commissioner Thomason explained that the Port is working on a grant for land improvements and working with American Cruise Line for the cruise dock.

ADOPTION OF MINUTES:

Port Commission President, Mike Thomason, called for review of the draft minutes. The Port Commission examined the minutes for the Regular Meeting of October 10, 2022. Commissioner Anderson made a motion to accept the minutes as

presented; seconded by Commissioner Klemm. Voting Aye – Commissioner Anderson, Klemm and Thomason. Voting Nay – None. The motion passed unanimously.

MANAGER'S REPORT:

Active Agenda:

Plan for Development with Northwest4Slide – Manager Corbitt presented the Commission with a Plan for Development and a purchase agreement with Northwest4Slide for the sale of 5.80 acres in the Harry Wall Industrial Park with a purchase in the amount of $750,000. Commissioner Anderson made a motion to approve the development plan and purchase agreement; seconded by Commissioner Klemm. Voting Aye – Commissioner Anderson, Klemm, and Thomason; Voting Nay – None. The motion passed unanimously. Commissioner Thomason congratulated Manager Corbitt for his efforts through working with Northwest4Slide. Commissioner Klemm commented about focusing on renting land instead of selling land for a one-time fee.

Resolution 20-01 – Manager Corbitt asked the Commission to consider rescinding Resolution 20-01 declaring local emergency and delegation of authority to the General Manager of the Port during the pandemic. The Resolution was put into effect on April 8, 2020, and on April 15, 2022 Pandemic restrictions were lifted. Commissioner Klemm made a motion to rescind the Resolution; seconded by Commissioner Anderson. Voting Aye – Commissioner Anderson, Klemm, and Thomason; Voting Nay – None. The motion passed unanimously.

Non-Active Agenda:

Miscellaneous Project Updates:

a. City of Lewiston Presentations –Dustin Johnson and Joe Kaufman presented on Stormwater utilities. Discussion was had with the Commission regarding different stormwater utility scenarios.
b. Goals Table – No new items or status changes.
c. North Idaho Legislative Tour (NILT)Sponsorship – Manager Corbitt informed the Commission that NILT is coming up on the calendar. Commissioners Thomason and Anderson plan to attend. Manager

Corbitt and the Port Communications Coordinator plan to attend the event as well.

d. Federal Mediation & Conciliation Service (FMCS) Stay Update – David Doeringsfeld is actively working with groups for strategy through legal process.
e. Money Market – Manager Corbitt displayed the Financial Report and went through different interest rates. Discussion was had regarding project cost and tying up funds.
f. Roadway Name Change – Manager Corbitt gave an update regarding the change of the name from Colonel Wright Way to Wild Dove Way. A petition has ben submitted and will be in front of the City Council soon. Landowners have provided signatures to change name.
g. Incubator Extension Project – Manager Corbitt explained that the incubator is full of tenants, so the Port is looking to extend the Incubator Program by using the Pallet Room located behind the Ice Rink. Two different businesses are looking to share the space.

Community Outreach –

Manager Corbitt has received good feedback from Kurt Miller's Hydropower Presentation. Two more presentations will be scheduled in the future.

Holiday Outreach – Discussion was had regarding holiday participation. Commission decided on a Holiday Open House. The Holiday Open House is scheduled for December 14, 2022 from 4:00 PM to 6:30 PM.

Upcoming meeting –The next regular Port Commission is December 14, 2022. Army Corps of Engineers Navigation Group Meeting is November 10, 2022. North Idaho Legislative Tour is November 14 -16, 2022.

DOCK OPERATIONS, TERMINAL II AND FIBER OPTIC NETWORK:

Terminal II – The terminal has been extremely busy with regular operations.

Dock Operations – The dock has been busy with scheduling and receiving barges.

Fiber Optic Network – The Port staff continue to work through service orders and construction of fiber segments. Port Broadband Manager, Christina Mangiapani, attending a Internet for All conference in Boise, ID, next week.

COMMISSION COMMITTEE REPORTS:

Commissioner Klemm/LC Valley Chamber Government Affairs Committee/Natural Agricultural Resource Committee/PNWA representative – Commissioner Klemm attended the Government Affairs Committee Meeting where Doug Zenner presented about the New Courthouse.

Commissioner Anderson/Urban Renewal Agency — Commissioner Anderson attended the monthly URA Meeting via Zoom

Commissioner Thomason/Valley Vision/Chamber of Commerce Board – Commissioner Thomason reported Valley Vision has completed their hiring process. Jerry Chavez is the new Valley Vision Executive Director.

FINANCIAL REPORT:

The Port Manager presented a Financial Statement prepared by the Port Auditors for the period ending October 31st , 2022. After discussion, Commissioner Anderson made a motion to approve the Financial Report as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed unanimously.

ACT ON CLAIMS:

The next order of business was review and discussion of claims against the Port as presented by the Check Detail Sheet. A motion was made by Commissioner Anderson to approve and pay Port Vouchers Nos. 25824 - 25927, transfers and EFTPS for a total amount of $208,891.64; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed.

EXECUTIVE SESSION: At 5:03 p.m. Port Commissioner Thomason called to enter Executive Session pursuant of Idaho Code §74-206(1) (b) – *To consider the evaluation,*

dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Idaho Code §74-206(1) (e) – *To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.*

Commissioner Anderson made a motion to enter Executive Session; seconded by Commissioner Klemm. Roll Call; Voting Aye – Commissioner Thomason, Anderson, and Klemm; Voting Nay – None. The motion passed.

The Port Commission entered Executive Session at 5:04 p.m. Discussion was had regarding matters of employee evaluation and matters of trade.

At 5:35 p.m. the Port Commission exited Executive Session and reconvened the open public meeting.

OTHER BUSINESS: None

Being no further business, the meeting adjourned at 5:36 p.m.

Secretary
Joseph Anderson