PORT OF LEWISTON
MINUTES OF SPECIAL MEETING
April 15, 2022

The special meeting of the Port Commission was held at the Port District Office, 1626 6th Ave North, Conference Room, Lewiston, ID at the hour of 2:30 p.m. on April 15, 2022.

Participating from the Port District office were Port Commission President, Mike Thomason, Port Commission Vice-President, Jerry Klemm, and Port Commission Secretary/Treasurer, Joseph Anderson. Administrative staff in attendance at the Port District office were David Doeringsfeld, Port General Manager; and Jaynie Bentz, Operations Manager.

CONVENE SPECIAL SESSION:

At 3:06 p.m. Commissioner Thomason convened the open Special Meeting of the Port Commission stating the purpose of the meeting was for the Port Commission and Staff to begin development of the FY23 budget for the Port of Lewiston.

AGENDA APPROVAL:

Port Commission President, Mike Thomason, called for review of the agenda. Commissioner Klemm made a motion to approve the agenda as presented; seconded by Commissioner Anderson. The motion passed unanimously.

CITIZEN COMMENTS:

Port Commission President, Mike Thomason, called for citizen comments in regards to the Special meeting agenda. No citizen comments were offered.

NON-ACTIVE AGENDA:

Commissioner Thomason invited Port Manager, David Doeringsfeld, to continue with discussions related to development of the draft FY23 budget. Manager Doeringsfeld referenced the budget workbook. Discussion was had, but not limited to, review of Terminal 1 and Terminal 2 expenses and operations, review of expenses related to Land Acquisition & Development including the status of current projects and

anticipated projects in the coming year. Manager Doeringsfeld also discussed wages and salaries and provided a copy of the CPI report. A copy of the Employee Handbook was requested by the commission.

Discussion was had regarding the budget process schedule, outreach efforts and the next budget workshop.

Being no further business, the meeting adjourned at 4:58 p.m.

Secretary
Joseph Anderson