PORT OF LEWISTON
MINUTES OF REGULAR MEETING

April 13, 2022

The regular meeting of the Port Commission was held at the Port District Office, 1626 6th Ave. N, Lewiston, ID, at the hour of 12:00 p.m. on April 13th, 2022.

Present at the meeting were Port Commission President, Mike Thomason, Port Commission Vice-President, Jerry Klemm, and Commission Secretary/Treasurer, Joe Anderson. Administrative staff in attendance was David Doeringsfeld, Port Manger, and Jaynie Bentz, Operations Manager.

The meeting information was advertised as required, prior to the meeting. Port Commission President, Mike Thomason, convened the open meeting at 12:03 p.m.

AGENDA APPROVAL:

Port Commission President, Mike Thomason, called for review of the agenda. Commissioner Klemm made a motion to approve the agenda as presented; seconded by Commissioner Anderson. Voting Aye – Commissioner Anderson, Klemm, and Thomason. Voting Nay – None. The motion passed unanimously.

CITIZEN COMMENTS: --None.

ADOPTION OF MINUTES:

Port Commission President, Mike Thomason, called for review of the draft minutes. The Port Commission examined the minutes for the Regular Meeting of March 9, 2022, and Special Meeting April 11, 2022. Commissioner Klemm made a motion to accept the minutes as presented; seconded by Commissioner Anderson. Voting Aye – Commissioner Anderson, Klemm and Thomason. Voting Nay – None. The motion passed unanimously.

MANAGER'S REPORT:

Active Agenda:

Review and consider for approval an amendment, referenced as Exhibit D, to the Interlocal Agreement by and between the Port of Lewiston and Port of Whitman County to include fees, management, and administrative services for the Port of Lewiston's Fiber-To-The-Home program – Manager Doeringsfeld explained that the amendment is to add a new fiber-to-the-home program with a onetime set up fee for the software programing. The program would help to display an updated map of fiber laid in the area. Commissioner Anderson made a motion to approve the amendment; seconded by Commissioner Klemm. Voting Aye – Commissioners Klemm, Anderson, and Thomason. Voting Nay – None. The motion passed.

Non-Active Agenda:

EDA Broadband Grant – Manager Doeringsfeld announced that the Pedestrian Survey was close to being completed with areas towards Grangeville needing to be finished up. A total of 95 miles had been walked for the survey. Manager Doeringsfeld has been working with surveyors to finish up preparing the report for the Cultural Survey to be submitted to EDA.

Miscellaneous Project Updates:

a. EDA Grant Application for Cruise Dock – All materials have been submitted for consideration for grant funds. Manager Doeringsfeld reported that April would be when EDA determines which grants will make the final cut. Manager Doeringsfeld also expressed gratitude towards Clearwater Economic Development Association (CEDA) for all their help in the grant process.
b. Parking area repairs at Inland 465 – Asphalt repairs have begun at Inland 465 and the Best Building. Chad Smith is coordinating the repairs with HERCO. Manager Doeringsfeld is working to finish the project before the end of FY22.
c. Container Yard asphalt repairs – Significant repairs are need at the Container Yard, but the project will wait to begin until next year. Alta

Forrest Products is cleaning up the area and laying gravel to finish out this year. Port staff are working to set up repairs for early next year when the locks are closed for maintenance.

d. Dredging Update – The U.S. Corps of Engineers has agreed to expand dredging areas at the Port of Clarkston and will dredge 16 feet deep. The Port of Lewiston's footprint has not changed and will be dredged to 16 feet.

Community Outreach Updates:

a. Met with Lewiston Sunrise Rotary and Orofino Rotary – Manager Doeringsfeld presented to the Lewiston and Orofino rotary clubs about the Port of Lewiston and Port activities.
b. City Open House Regarding Dam Breaching – Port of Lewiston Commissioners and Staff attended the City of Lewiston's Open House regarding Dam Breaching.

Upcoming meeting – A special Port Commission meeting will be held on April 15, 2022. The next regular Port Commission meeting is May 11, 2022. Annual budget hearing and approval of budgets is June 8, 2022.

DOCK OPERATIONS, TERMINAL II AND FIBER OPTIC NETWORK:

Terminal II – The terminal has been extremely busy with regular operations.

Dock Operations – Omega Morgan has a new wind energy project in the works and are looking to move wind blades starting by Memorial Day. Manager Doeringsfeld is working on an agreement; the project is planned to last 3 months.

Fiber Optic Network – The Port staff continue to work through service orders and construction of fiber segments.

COMMISSION COMMITTEE REPORTS:

Commissioner Klemm/LC Valley Chamber Government Affairs Committee/Natural Agricultural Resource Committee/PNWA representative – Commissioner Klemm attended the Government Affairs Committee meeting, as well as

the City of Lewiston's Open House regarding Dam breaching and commented about the event being well attended.

Commissioner Anderson/Urban Renewal Agency — Commissioner Anderson attended the Government Affairs Committee meeting, as well as the Urban Renewal Agency meeting, where they are looking into projects to add housing for St. Joseph's Regional Hospital employees. Mayor Dan Johnson also presented at the URA meeting.

Commissioner Thomason/Valley Vision/Chamber of Commerce Board – Commissioner Thomason also attend the Open House regarding Dam breaching and stated that it was a good opportunity for discussion. Valley Vision welcomed new members and discussed their position on the Dam issues. Valley Vision continues to work on recruitment of new businesses to the Valley.

FINANCIAL REPORT:

The Port Manager presented a Financial Statement prepared by the Port Auditors for the period ending March 31st, 2022. After discussion, Commissioner Anderson made a motion to approve the Financial Report as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed unanimously.

ACT ON CLAIMS:

The next order of business was review and discussion of claims against the Port as presented by the Check Detail Sheet. A motion was made by Commissioner Anderson to approve and pay Port Vouchers Nos. 25212 - 25307, transfers and EFTPS for a total amount of $230,957.35; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed.

EXECUTIVE SESSION: At 1:13 p.m. Port Commissioner Thomason called to enter Executive Session pursuant of Idaho Code §74-206(1) (e) – *To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.*

Commissioner Klemm made a motion to enter into Executive Session; seconded by Commissioner Anderson. Roll Call; Voting Aye – Commissioner Thomason, Anderson, and Klemm; Voting Nay – None. The motion passed.

The Port Commission entered Executive Session at 1:13 p.m. Discussion was had regarding matters of commerce.

At 1:46 p.m. the Port Commission exited Executive Session and reconvened the open public meeting.

OTHER BUSINESS: None

Being no further business, the meeting adjourned at 1:47 p.m.

Secretary
Joseph Anderson