PORT OF LEWISTON
MINUTES OF REGULAR MEETING

March 9, 2022

The regular meeting of the Port Commission was held at the Port District Office, 1626 6th Ave. N, Lewiston, ID, at the hour of 12:00 p.m. on March 9th, 2022.

Present at the meeting were Port Commission President, Mike Thomason, and Port Commission Vice-President, Jerry Klemm, and via telephone Commission Secretary/Treasurer, Joe Anderson. Administrative staff in attendance was David Doeringsfeld, Port Manger, and Jaynie Bentz, Operations Manager.

To promote public health and safety and pursuant to the Idaho State Governor's Phased Re-Opening Plan for the State due to the COVID-19 pandemic, this public meeting was opened to limited public walk-in attendance in accordance with CDC guidelines regarding social distancing practices. Masks and hand sanitizer were made available to public attendees. The meeting information was advertised as required, prior to the meeting. Port Commission President, Mike Thomason, convened the open meeting at 12:02 p.m.

AGENDA APPROVAL:

Port Commission President, Mike Thomason, called for review of the agenda. Commissioner Klemm made a motion to approve the agenda as presented; seconded by Commissioner Anderson. Voting Aye – Commissioner Anderson, Klemm, and Thomason. Voting Nay – None. The motion passed unanimously.

CITIZEN COMMENTS: --None.

ADOPTION OF MINUTES:

Port Commission President, Mike Thomason, called for review of the draft minutes. The Port Commission examined the minutes for the Regular Meeting of February 9, 2022, and Special Meeting February 24, 2022. Commissioner Klemm made a motion to accept the minutes as presented; seconded by Commissioner Thomason.

Voting Aye – Commissioner Anderson, Klemm and Thomason. Voting Nay – None. The motion passed unanimously.

MANAGER'S REPORT:

Active Agenda: None.

Non-Active Agenda:

Consider a request from Rick Keane with Millennium, LLC for a reduction in the lease rate on 3.88-acres – Mr. Keane asked to keep his lease rate at $808 and stated that a name change to the street his business is located on would financially impact his business. Manager Doeringsfeld explained to the Commission that no vote would be taken at today's Commission meeting and recommended that the rate reduction and the street name impact be separated into two different matters. The Commission agreed with the recommendation of separating the two items. The original lease agreement showed $808 as the lease rate for the first two years, then the rate was to begin increasing. Commissioner Klemm spoke in favor of keeping the original agreement in place, to maintain fairness between all tenants.

Miscellaneous Project Updates:

a. EDA Grant Application for Cruise Dock – The grant was submitted January 28, 2022. EDA has requested additional information. Manager Doeringsfeld is gathering the additional information for the next round of reviews.
b. Corps. Of Engineers Dredge Plan – Port of Clarkston Manager Wanda Keefer and Manager Doeringsfeld met with the Corps. Of Engineers on March 8, 2022, to discuss sampling details and permitting applications. Dredging could happen November 2022 to March 2023.
c. Container Yard Pavement Condition Discussion – Manager Doeringsfeld explained that Alta Forest Products is leasing a majority of the Container Yard area. The pavement in the area with heavy activity needs to be replaced. Staff is working with Alta to remove bark

and participate in costs for leveling. There was discussion had regarding either using gravel or paving the area.

Community Outreach Updates:

a. Nez Perce County Fair -- Manager Doeringsfeld asked the Commission if the Port should host a booth for the 2022 Nez Perce County Fair. Commissioner Thomason commented that with the busy schedule the Port staff currently has, it may be difficult to add on another event. Commissioner Anderson stated that the event would be a good place to reach out to the community. Manager Doeringsfeld suggested skipping the event this year and hosting a booth next year. After discussion it was decided that the Port would not be hosting a booth this year.

Upcoming meeting – Pacific Northwest Waterways Association's Mission to Washington D.C. event is March 14 – March 17, 2022. The next regular Port Commission meeting is April 13.

COMMISSION COMMITTEE REPORTS:

Commissioner Klemm/LC Valley Chamber Government Affairs Committee/Natural Agricultural Resource Committee/PNWA representative – Commissioner Klemm attended the Government Affairs Committee meeting, with the guest speaker being the CEO of St. Joseph's Hospital.

Commissioner Anderson/Urban Renewal Agency — None.

Commissioner Thomason/Valley Vision/Chamber of Commerce Board – None

FINANCIAL REPORT:

The Port Manager presented a Financial Statement prepared by the Port Auditors for the period ending February 28th, 2022. After discussion, Commissioner Anderson made a motion to approve the Financial Report as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed unanimously.

ACT ON CLAIMS:

The next order of business was review and discussion of claims against the Port as presented by the Check Detail Sheet. A motion was made by Commissioner Klemm to approve and pay Port Vouchers Nos. 25125 - 25211, transfers and EFTPS for a total amount of $207,144.27; seconded by Commissioner Anderson. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed.

EXECUTIVE SESSION: At 1:05 p.m. Port Commissioner Thomason called to enter Executive Session pursuant of Idaho Code §74-206(1) (a) – *To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need* and Idaho Code §74-206(1) (e) – *To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.*

Roll Call; Voting Aye – Commissioner Thomason, Anderson, and Klemm; Voting Nay – None. The motion passed.

The Port Commission entered Executive Session at 1:05 p.m. Discussion was had regarding consideration of hiring an employee and discussion regarding matters of commerce.

At 3:15 p.m. the Port Commission exited Executive Session and reconvened the open public meeting.

OTHER BUSINESS: None

Being no further business, the meeting adjourned at 3:16 p.m.

Secretary
Joseph Anderson