PORT OF LEWISTON
MINUTES OF REGULAR MEETING

January 12, 2022

The regular meeting of the Port Commission was held at the Port District Office, 1626 6th Ave. N, Lewiston, ID, at the hour of 12:00 p.m. on January 12th, 2022.

Present at the meeting were Port Commission President, Mike Thomason, and Port Commission Vice-President, Jerry Klemm, attendance via phone was Commission Secretary/Treasurer, Joe Anderson. Administrative staff in attendance was David Doeringsfeld, Port Manger, and Jaynie Bentz, Assistant Port Manager.

To promote public health and safety and pursuant to the Idaho State Governor's Phased Re-Opening Plan for the State due to the COVID-19 pandemic, this public meeting was opened to limited public walk-in attendance in accordance with CDC guidelines regarding social distancing practices. Masks and hand sanitizer were made available to public attendees. The meeting information was advertised as required, prior to the meeting. Port Commission President, Mike Thomason, convened the open meeting at 12:03 p.m.

AGENDA APPROVAL:

Port Commission President, Mike Thomason, called for review of the agenda. Commissioner Klemm made a motion to approve the agenda as presented; seconded by Commissioner Anderson. Voting Aye – Commissioner Anderson, Klemm, and Thomason. Voting Nay – None. The motion passed unanimously.

CITIZEN COMMENTS: --None.

ADOPTION OF MINUTES:

Port Commission President, Mike Thomason, called for review of the draft minutes. The Port Commission examined the minutes for the Regular Meeting of December 8, 2021, and Special Meetings of December 7, 2021, and January 10, 2022. Commissioner Klemm made a motion to accept the minutes as presented; seconded by

Commissioner Anderson. Voting Aye – Commissioner Anderson, Klemm and Thomason. Voting Nay – None. The motion passed unanimously.

MANAGER'S REPORT:

Active Agenda:

Termination of lease agreement with Bulldog On-Site Service, LLC – Manager Doeringsfeld explained to the Commission that Bulldog On-Site Service, LLC had been purchased by new owners, and that the business name had been changed. The current lease did not reflect the name change and needed to be terminated to continue with a new lease showing the new business name. Commissioner Klemm made a motion to terminate the lease agreement with Bulldog On-Site Service, LLC; seconded by Commissioner Anderson. Voting Aye – Commissioner Anderson, Klemm and Thomason; Voting Nay – None. The motion passed.

Lease Agreement with Jons Johns, LLC – Manager Doeringsfeld asked the Commission to consider for approval a lease agreement with Jons Johns, LLC. Commissioner Klemm made a motion to approve the lease agreement with Jons Johns, LLC; seconded by Commissioner Anderson. Voting Aye – Commissioner Anderson, Klemm, and Thomason; Voting Nay – None. The motion passed.

Non-Active Agenda:

Miscellaneous Project Updates:

a. Proposal to Locate Truck Stop within Northport Area – Discussion was had regarding the proposal to locate a shop in North Lewiston on a lot near the Ice Rink, that would have three trucks operating. Manager Doeringsfeld asked the Commission to table this item, as the gentleman asking to locate the shop was unavailable to attend the meeting.
b. Administration Office Renovations Update – Port staff have moved back into the office but still unpacking. Manager Doeringsfeld explained that this has been the first major renovation since the 1980's. Manager Doeringsfeld thanked the Commission for approving the renovation.

c. Rail Bridge Repair – Manager Doeringsfeld explained that an inspection was done, and they found areas that need to be repaired; the grout repair was extensive. Repairs are half-way complete; they are continuing work on the other half of repairs. Manager Doeringsfeld stated that it is not a safety issue and that the bridge can maintain train traffic to the port.

d. EDA Grant Application for Cruise Dock – Manager Doeringsfeld explained to the Commission that this is a grant he has been working on for a while and that cruise boat companies have come to the community talking about expanding their schedules and the need for more birthing areas. This grant would help the Port to develop a cruise dock at the Confluence Riverfront Site and accommodate current traffic as well as aid with future growth. There was discussion had regarding American Cruise Lines routing passengers through the Lewiston Airport.

Upcoming meeting – A special Port Commission meeting is scheduled for January 27, 2022. The next regular Port Commission meeting is February 9, 2022.

DOCK OPERATIONS, TERMINAL II AND FIBER OPTIC NETWORK:

Terminal II –The Terminal has been extremely busy with regular operations but are maintaining their workload while short staffed.

Dock Operations – Sawdust barges were active during the holidays; pulp is currently being stored in the dockside warehouse.

Fiber Optic Network – The Port staff continues to work through service orders and construction of fiber segments.

COMMISSION COMMITTEE REPORTS:

Commissioner Klemm/LC Valley Chamber Government Affairs Committee/Natural Agricultural Resource Committee/PNWA representative – Commissioner Klemm attended the Government Affairs Committee Meeting via Zoom and listened to the guest speaker who discussed the Idaho Transportation Department.

Commissioner Anderson/Urban Renewal Agency — None.

Commissioner Thomason/Valley Vision/Chamber of Commerce Board – Commissioner Thomason attended the Government Affairs Committee Meeting via Zoom; as well as the Valley Vision Executive Meeting where there was discussion of working with a Northwest Company is looking to move to the Valley, which could bring 40 to 50 potential jobs opportunities.

FINANCIAL REPORT:

The Port Manager presented a Financial Statement prepared by the Port Auditors for the period ending December 31st, 2021. After discussion, Commissioner Anderson made a motion to approve the Financial Report as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed unanimously.

ACT ON CLAIMS:

The next order of business was review and discussion of claims against the Port as presented by the Check Detail Sheet. A motion was made by Commissioner Thomason to approve and pay Port Vouchers Nos. 23952 – 24000 and Nos. 25001 - 25043, transfers and EFTPS for a total amount of $345,714.64; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Anderson and Klemm; Voting Nay – None. The motion passed.

OTHER BUSINESS: None

Being no further business, the meeting adjourned at 12:37 p.m.

Joseph R Anderson

Secretary
Joe Anderson