

PORT OF LEWISTON MINUTES OF REGULAR MEETING

June 12, 2019

The regular meeting of the Port Commission was held at the Port District Office at the hour of 12:00 p.m. on June 12, 2019.

Present at the meeting were Port Commission President, Mary Hasenoehrl, Port Commission Vice-President, Jerry Klemm, and Port Commission Secretary/Treasurer, Mike Thomason. Administrative staff in attendance were David Doeringsfeld, Port Manager, and Jaynie Bentz, Assistant Port Manager. Port Commission President, Mary Hasenoehrl, convened the open meeting at 12:00 p.m.

AGENDA APPROVAL:

Port Commission President, Mary Hasenoehrl, called for review of the agenda. Commissioner Thomason made a motion to approve the agenda as presented; seconded by Commissioner Klemm. The motion passed unanimously.

CITIZEN COMMENTS: -- Commissioner Hasenoehrl called for any citizen comments separate from the budgets under consideration today as each budget hearing will include their own comment period during the public hearing process. No comments were provided.

PUBLIC HEARING – FY19 PROPOSED AMENDED BUDGET:

At 12:03 p.m. Commissioner Hasenoehrl convened a public hearing and directed Port Manager, David Doeringsfeld, to present the FY19 Proposed Amended Budget. Manager Doeringsfeld presented a line item review of the budget including, but not limited to, revenues and expenses, as well as FY19 activities and projects. Manager Doeringsfeld discussed the inclusion of \$112,173 from prior revenue carryover, primarily due to the dark fiber buildout.

Citizen Comments - Commissioner Hasenoehrl called for any citizen comments regarding the FY19 Proposed Amended Budget. No citizen comments were offered.

Commissioner Hasenoehrl closed the public hearing at 12:15 p.m.

PUBLIC HEARING – FY20 PROPOSED BUDGET:

At 12:15 p.m. Commissioner Hasenoehrl convened the public hearing and directed Manager Doeringsfeld to present the Proposed FY20 Budget. Manager Doeringsfeld stated three budget workshops and public outreach sessions were held. He then reviewed the Port of Lewiston's Mission Statement. Manager Doeringsfeld presented a page by page review including, but not limited to, revenues, expenses and project overviews. The tax levy amount remains the same at \$405,000, with the levy rate decreasing by 70.71% from FY90. Projects highlighted for the FY20 fiscal year include continued build out of the Port's dark fiber option network and the Confluence Waterfront Development project.

Citizen Comments - Commissioner Hasenoehrl called for any citizen comments regarding the FY20 proposed Budget.

Mike Tatko, Avista Utilities – Voiced his support for the budget and mission of the Port of Lewiston. He applauded the Port of Lewiston's support of Valley Vision and the river navigation issues.

With no more citizen comments Commissioner Hasenoehrl closed the public hearing at 12:30 p.m.

ADOPTION OF THE FY19 AMENDED BUDGET:

Commissioner Hasenoehrl called for a motion regarding the Proposed FY19 Amended budget. Commissioner Thomason made a motion to approve the FY19 Amended budget as proposed; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Klemm and Hasenoehrl; voting Nay – none. The motion passed unanimously.

ADOPTION OF THE FY20 BUDGET:

Commissioner Hasenoehrl called for a motion regarding the Proposed FY20 budget. Commissioner Klemm made a motion to approve the FY20 budget as proposed; seconded by Commissioner Thomason. Voting Aye – Commissioners Thomason, Klemm, Hasenoehrl; voting Nay – none. The motion passed unanimously.

ADOPTION OF THE 2020 TAX LEVY:

Commissioner Hasenoehrl called for a motion regarding the 2020 Tax Levy sufficient to raise the amount of \$405,000. Commissioner Thomason made a motion to approve levying a tax sufficient to raise \$405,000 beginning July 1, 2019; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Klemm Hasenoehrl; voting Nay – none. The motion passed unanimously.

ADOPTION OF MINUTES:

Commissioner Hasenoehrl, called for review of the draft minutes. The Port Commission examined the Minutes for the Regular Meeting of May 8th, Special meetings of June 5th at Lapwai, June 5th at Culdesac, and June 6th at Lenore. Commissioner Klemm made a motion to accept all Minutes as presented; seconded by Commissioner Thomason. The motion passed unanimously.

MANAGER'S REPORT:

Active Agenda: - None

Non-Active Agenda:

LC Social Update - Manager Doeringsfeld gave an update on LC Social. Dr Christensen is continuing to move forward with the project.

Community Outreach Update – Port of Whitman hosted the 3rd annual Family Fun Day at Boyer Park on June 8th. Manager Doeringsfeld commented that the event was well attended. Four employees and two commissioners from the Port of Lewiston assisted at the event.

Upcoming Meeting/Events - PNWA at Hood River is June 25th – 27th, Columbia Basin Partnership Task Force at Spokane is June 26th and 27th. Governor's Salmon Task Force at Boise is June 28th. The next regular Port Commission meeting in July 10th at noon.

TERMINAL II, DOCK OPERATIONS & FIBER OPTIC NETWORK REPORTS:

Terminal II – Manager Doeringsfeld gave an update on the roof. SpaceBuilders has worked on the roof applying elastomeric paint.

Dock Operations - Manager Doeringsfeld discussed the new tenant Alta Forest Products. Alta Forest Products will start loading out their first barge today with the second barge scheduled for the end of this week.

Fiber Optic Network – Jaynie Bentz, Assistant Port Manger, reviewed the status of construction and service requests. Assistant Manager Bentz will be attending the Idaho’s Broadband Task Force next week in Boise.

COMMISSION COMMITTEE REPORTS:

Commissioner Hasenoehrl/Urban Renewal Agency— Commissioner Hasenoehrl, reported that Beautiful Downtown Lewiston presented their Masterplan plan.

Commissioner Thomason/Valley Vision/Chamber of Commerce Board – Reported that the Chamber is looking for teams for the upcoming golf tournament. They are also getting ready for the kickoff of the next Leadership Lewis Clark Valley.

Commissioner Klemm/LC Valley Chamber Government Affairs Committee and Natural Agricultural Resource Committee member, PNWA representative – Reported that Avista presented on wildfires and Wanda from the Port of Clarkston presented on dam breaching. At the Inland NorthWest Partners meeting they discussed sales from marijuana and issues with cash that banks will not accept. At the Government Affairs Committee meeting there was a roundtable discussion of interests from all in attendance.

FINANCIAL REPORT:

The Port Manager presented a Financial Statement prepared by the Port Auditors for the ending May 31, 2019. Port Manager, Doeringsfeld next reviewed a Port Financial Summary concerning the status of Port funds on May 31, 2019.

Commissioner Thomason made a motion to approve the Financial Report as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Hasenoehrl and Klemm; Voting Nay – None. The motion passed unanimously.

ACT ON CLAIMS:

The next order of business was review and discussion of claims against the Port as presented by the Check Detail Sheet. A motion was made by Commissioner Thomason to approve and pay Port Vouchers Nos. 20563-20649, transfers and EFTPS for a total amount of \$136,883.40; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Hasenoehrl and Klemm; Voting Nay – None. The motion passed.

EXECUTIVE SESSION: - None

Being no further business, the meeting adjourned at 12:46 p.m.

Mike Thomason

Secretary
Mike Thomason