

PORT OF LEWISTON
MINUTES OF SPECIAL MEETING
June 5, 2019

A special meeting of the Port Commission was held at the hour of 12:00 p.m. on June 5, 2019, at Lapwai City Hall Council Chambers, 315 South Main Street, Lapwai, Idaho, pursuant to notice duly given.

Present at the meeting were Port Commission President, Mary Hasenoehrl, Port Commission Vice-President, Jerry Klemm, and Commission Secretary/Treasurer, Mike Thomason. Administrative staff in attendance were David Doeringsfeld, Port Manager, and Jaynie Bentz, Assistant Port Manager. The meeting was called to order at 12:00 p.m. by Port Commission President, Mary Hasenoehrl.

AGENDA APPROVAL:

Port Commission President, Mary Hasenoehrl, called for review of the agenda. Commissioner Klemm made a motion to approve the agenda as presented; seconded by Commissioner Thomason. The motion passed unanimously.

ACTION AGENDA:

Manager Doeringsfeld presented for consideration of approval a lease agreement with Alta Forest Products for approximately 207 square feet of office space at a rate of \$350.00 per month. Discussion was had regarding location, utility costs, installation of an Avista meter, and recent advertising for logs seen in the Lewiston Tribune. Commissioner Thomason made a motion to approve the lease agreement as presented, seconded by Commissioner Klemm. Voting Aye—Commissioner Hasenoehrl, Thomason, Klemm; voting Nay – None. The motion passed

Manager Doeringsfeld presented the Port Commission with a revised Records Retention Policy for the Port of Lewiston regarding audio and video recordings. Manager Doeringsfeld stated the draft policy had been reviewed by the Port's attorney. Commissioner Thomason made a motion to approve the updated Port of Lewiston Records Retention Policy as presented; seconded by Commissioner Klemm. Voting Aye – Commissioner Hasenoehrl, Thomason, Klemm; voting Nay – None. The motion passed.

PRESENTATION AND DISCUSSION:

Items available for citizen review included copies of the Proposed FY20 budget, the Proposed FY19 Amended budget, informational posters placed throughout the room regarding taxes revenues, fiber optic network, jobs and tax payer return on investment.

No guests attended. There being no further business, the meeting adjourned at 12:32 p.m.

Mike Thomason

Secretary
Mike Thomason