

PORT OF LEWISTON
MINUTES OF SPECIAL MEETING
April 19, 2019

The special meeting of the Port Commission was held at the Port District Office at the hour of 10:00 p.m. on April 19, 2019.

Present at the meeting were Port Commission President, Mary Hasenoehrl, Port Commission Vice- President, Jerry Klemm, and Port Commission Secretary/Treasurer, Mike Thomason. Administrative staff in attendance were David Doeringsfeld, Port General Manager and Jaynie Bentz, Assistant Manager. The meeting was called to order at 10:15 p.m. by Port Commission President, Mary Hasenoehrl, who apologized for the delay in convening the meeting in order to allow port staff to address a fiber network issue.

AGENDA APPROVAL:

Port Commission President, Mary Hasenoehrl, called for review of the agenda. Commissioner Thomason made a motion to approve the agenda as presented; seconded by Commissioner Klemm. The motion passed unanimously.

CITIZEN COMMENTS:

Port Commission President, Mary Hasenoehrl, called for citizen comments. No citizen comments were offered.

ACTIVE AGENDA: -- None

NON-ACTIVE AGENDA:

Work Session to draft FY20 Port of Lewiston budget – Manager Doeringsfeld presented a work book offering revisions from the previous work session. The Port Commission reviewed the work book page by page.

Review and discussion was had regarding whether the levy rate or levy amount should remain the same. Consensus was had to return to discussions for the levy amount or rate and the prior revenue carryover amount once final numbers are determined for the budget. Discussion was had regarding marine activity at Terminal I.

Rental rates for properties were pending review by staff. Revenue from the fiber optic network increased based on the current level of service orders.

The Port Commission and staff next reviewed and discussed expenses making no changes to the commissioner per diem and fringe benefits, commissioner travel and professional development, staff administration travel and professional development, administrative operations and equipment, legal services, auditing and accounting, public affairs and marketing, economic development partnerships and grants, general insurance, facilities maintenance, and lieu tax pass through amount. After discussion, utilities were increased due to the new city rate structure implemented last October and the Navigation and River Issues amount increased. Additional review and discussion was had regarding Land Acquisition and Economic Development activities. Salaries and wages remain outstanding until after review of personnel prior to the next work session.

Being no further business, the meeting adjourned at 12:05 p.m.



Secretary
Mike Thomason