

**PORT COMMISSION
REGULAR BOARD MEETING AGENDA
July 11, 2018 at 12:00 PM
1626 6th Ave North, Lewiston, ID**

CONVENE GENERAL BOARD MEETING

- Action Item: Review and approve agenda

CITIZEN COMMENTS

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission. Citizens are encouraged to discuss operational issues in advance with the Port Manager. In consideration of others wishing to speak, please limit your remarks to five minutes.

ADOPTION OF MINUTES

- Action Item: Regular meeting: June 13, 2018

MANAGER'S REPORT

ACTIVE AGENDA – Action Items:

- Review for approval a lease agreement with Continental Contractors, Inc. for leasing of Suite E, approximately 3,000 square feet, at a lease rate of \$1,500.00 per month, effective July 1, 2018 and terminating July 31, 2018. (Roll call vote)
- Review and consider for approval a 5-year lease agreement with Diesel and Machine for leasing approximately one acre with a structured lease rate beginning at \$585.00 per month. Effective September 1, 2018. (Roll call vote)

NON-ACTIVE AGENDA: -- *Please see attached*

REPORTS: TERMINAL II, DOCK OPERATIONS, FIBER OPTIC NETWORK

COMMISSION COMMITTEE REPORTS

FINANCIAL REPORT -- Action Item

ACT ON CLAIMS – Action Item

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Manager's Report

July 11, 2018

Agenda

Active Agenda:

1. Review and consider for approval a lease agreement with Continental Contractors, Inc. for leasing Suite E, approximately 3,000 sf at a lease rate of \$1,500.00 per month. Effective July 1, 2018 and terminating July 31, 2018
2. Review and consider for approval a 5-year lease agreement with Diesel and Machine for leasing approximately one acre with a structured lease rate beginning at \$585.00 per month. Effective September 1, 2018.

Non-Active Agenda - Project Review/ Updates:

1. Misc. Projects:
 - a. Extension of Corps lease for waterfront property – 17 years
 - i. Lease Agreement executed. Five kiosks ordered for placement on Idaho side of Snake River - \$25,000
 - b. Painting of crane underway
 - c. Confluence Riverfront Site Development
 - i. Interviews with engineering firms within the next two weeks
2. Community Outreach Update
 - a. Web Site Revisions/Updates
3. Upcoming Meetings/Events:
 - a. Doug Mattoon Retirement – July 19th at Clarkston Country Club
 - b. Regular Port Commission Mtg. – August 8th at 12:00pm