

**PORT OF LEWISTON  
MINUTES OF REGULAR MEETING**

**March 14, 2018**

The regular meeting of the Port Commission was held at the Port District Office at the hour of 12:00 p.m. on March 14, 2018.

Present at the meeting were Port Commission President, Mary Hasenoehrl (by phone), Port Commission Vice-President, Jerry Klemm, and Port Commission Secretary/Treasurer, Mike Thomason. Administrative staff in attendance was David Doeringsfeld, Port Manager. Port Commission Vice-President, Jerry Klemm, convened the open meeting at 12:00 p.m.

**AGENDA APPROVAL:**

Port Commission Vice-President, Jerry Klemm, called for review of the agenda. Commissioner Thomason made a motion to approve the agenda as presented; seconded by Commissioner Hasenoehrl. The motion passed unanimously.

**CITIZEN COMMENTS:**

Ged Randall, 919 Grelle Ave, Lewiston. Mr. Randall spoke in support of the Port Commission supporting Idaho Water Users Resolutions 2018-14 and 2018-15.

Larry and Kathy Schroeder, 704 4<sup>th</sup> Ave, Lewiston. Both Mr. and Ms. Schroeder spoke in support of the Port Commission expanding a 2010 conceptual plan for the development of the Confluence Riverfront site.

Bill Chetwood, 932 Stewart Ave, Lewiston. Mr. Chetwood spoke in opposition to the Port Commission supporting Idaho Water Users Resolutions 2108-14 and 2018-15.

**ADOPTION OF MINUTES:**

The Port Commission examined the Minutes for the Regular Meeting of February 14, 2018, and Special Meetings of February 27, 2018. Commissioner Thomason made a motion to accept all Minutes as presented; seconded by Commissioner Hasenoehrl. The motion passed unanimously.

## **MANAGER'S REPORT:**

### **Active Agenda:**

Commissioner Thomason made a motion to recognize and support Idaho Water Users Association Resolution 2018-14 Endangered Species – Salmon/Steelhead and Resolution 2018-15 Federal Columbia River Power System. The motion was seconded by Commissioner Hasenoehrl. Voting Aye: Commissioners Thomason, Hasenoehrl, Klemm. Voting Nay: none. The motion passed unanimously. Copies of the Idaho Water Association Resolutions are attached to the minutes.

Commissioner Hasenoehrl made a motion to update and expand on a 2010 conceptual plan for recreational facilities at the Confluence Riverfront site. The motion was seconded by Commissioner Thomason. Voting Aye: Commissioners Klemm, Hasenoehrl, Thomason. Voting Nay: none. The motion passed unanimously. Commissioner Hasenoehrl stated that she had spoken with several downriver ports at a recent Pacific Northwest Waterways meeting and they all commented that their RV parks were full.

### **Non-active Agenda -- Miscellaneous Project Review/Updates & events:**

Project updates and events were presented by Manager Doeringsfeld –

Corps of Engineers Lease Extension – The Manager discussed the extension of an existing lease with the Corps for waterfront property leased by the Port for a term of 17 years and at a cost of \$25,000. The Port budgeted \$30,000 in FY18 for this planned expense.

Tribune Made By Us Campaign – Discussion was had regarding the Port's first series to run the end of March 2018. The story will feature LC Ice Arena, a port tenant that started in the Port's business incubator program.

WATCO Rail Crossing Agreement – WATCO has contacted the Port about entering into a rail crossing agreement at the Confluence Riverfront site. The Port Manager is working with WATCO to see if the crossing agreement is mandatory.

FY-19 Budget Process – Staff will present a preliminary draft budget to the Commission at the April 11, 2018 Commission meeting. Commissioners will schedule workshops and community meetings in preparation of the FY-19 Port budget.

Community Outreach Update:

Next month Port Commission meeting – April 11, 2018

Pioneer Ports meeting – Date to be determined

Port of Whitman County Family Fun Festival – June 2nd

PNWA Summer Conference – June 25-27

## **TERMINAL II, DOCK OPERATIONS AND FIBER OPTIC NETWORK**

### **REPORTS:**

Terminal II (Inland 465) -- David Doeringsfeld, Port General Manager, reported that the facility is full. All existing T-5 lamps in the warehouse have been replaced with new LED lighting.

Terminal I (Public Dock Facilities) -- Port Manager, David Doeringsfeld, next reported that the Clearwater Paper sawdust operation is relocating equipment to the upstream end of the dock. The equipment relocation will provide for easier loading and unloading of breakbulk commodities.

Year to Date container shipments remain at zero with wheat shipments up over last year's zero due to the 2017 extended lock closure. A Year to Date and February shipping summary of statistics is attached to the minutes.

Fiber Optic Network – Jaynie Bentz, Assistant Port Manager, is in Washington D.C. attending Pacific Northwest Waterways Association lobbying efforts. Due to her absence, the Fiber Optic report was tabled until the next meeting.

### **COMMISSION COMMITTEE REPORTS:**

Commissioner Thomason/Urban Renewal Agency— Reported that the URA board approved general business items. Drone footage of the Nez Perce Grade extended project was shown to the URA Board. A Revenue Allocation Area (RAA) on the Bryden corridor was discussed. If a RAA is formed in this area, no additional RAA's can be formed in Lewiston until an existing RAA is terminated.

Commissioner Thomason/Valley Vision/Chamber of Commerce Board – Commissioner Thomason also reported that Valley Vision is recruiting for the position of Executive Director as Doug Mattoon is retiring.

Commissioner Klemm/LC Valley Chamber Government Affairs Committee and Natural Resource Committee member, PNWA representative – Reported that the Chamber Government Affairs Committee reviewed several bills before the Idaho legislature. The Natural Resource Committee heard from a representative with Nez Perce Soil and Water Conservation District. Successful projects undertaken by the Conservation District were highlighted at the meeting.

#### **FINANCIAL REPORT:**

As the next order of business, the Port Manager presented a Financial Statement prepared by the Port Auditors for eight months ending February 28, 2018. The Port Manager next reviewed a Port Financial Summary concerning the status of Port funds on February 28, 2018. Discussion included line item status of some expenses, Port revenues and fiber optic network revenues. Commissioner Hasenoehrl made a motion to approve the Financial Report as presented; seconded by Commissioner Thomason. Voting Aye – Commissioners Thomason, Hasenoehrl and Klemm; Voting Nay – None. The motion passed unanimously.

#### **ACT ON CLAIMS:**

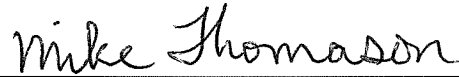
The next order of business was review and discussion of claims against the Port as presented by the Check Detail Sheet. A motion was made by Commissioner Hasenoehrl to approve and pay Port Vouchers Nos. 21378 through 21459 and EFTPS for a total amount of \$124,733.89; seconded by Commissioner Thomason. Voting Aye – Commissioners Thomason, Hasenoehrl and Klemm; Voting Nay – None. The motion passed.

At 12:46 p.m., Commissioner Hasenoehrl left the meeting (ended phone call).

**EXECUTIVE SESSION:** At 12:50 p.m. Commissioner Thomason made a motion to enter into executive session pursuant to Idaho Code §74-206-(1)(e) – *To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;* seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Klemm; voting Nay – none. The motion passed unanimously. The Port Commission discussed preliminary negotiations involving matters of commerce in which the governing body is in competition with other states.

The Port Commission exited executive session at 2:37 p.m.

Being no further business, the meeting adjourned at 2:38 p.m.



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Secretary

Mike Thomason