

PORT OF LEWISTON
MINUTES OF SPECIAL MEETING
January 8-9, 2018

The special meeting of the Port Commission was held at the Port District Office at the hour of 1:00 p.m. on January 8, 2018.

Present at the meeting were Port Commission President, and Mike Thomason, Port Commission Vice-President, Jerry Klemm, and Commission Secretary/Treasurer, Mary Hasenoehrl. Administrative staff in attendance was David Doeringsfeld, Port Manager. The meeting was called to order at 12:58 p.m. by Port Commission President, Mike Thomason.

WORK SESSION:

On January 8th, Port Commission President, Mike Thomason, welcomed Jenny Scott with Northwest Leadership Strategies as facilitator. Ms. Scott provided an overview of the two day workshop. Then discussion and review was had regarding the accomplishments from the 2013 plan, and review of the Port's Mission and Vision statements. A short break was taken at 2:15 p.m. At 2:25 p.m. the staff and commissioners participated in a S.W.O.T. analysis. A short break was taken at 3:30 p.m. At 3:40 p.m. review and discussion was had to determine the focus areas. The work session adjourned at 3:56 p.m.

On January 9th, Port Commission President, Mike Thomason, called the meeting to order at 9:00 a.m. In attendance was Commissioners Thomason and Klemm. Commissioner Hasenoehrl was absent. Staff in attendance were Port Manager, David Doeringsfeld and Assistant Port Manager, Jaynie Bentz. Review and discussion was had to determine goal statements for each focus area. A short break was taken at 10:15 a.m. Commissioner Hasenoehrl entered the meeting. At 10:25 a.m. objectives were reviewed and determined for each goal statement. At 11:50 a.m. the meeting adjourned for lunch. At 1:10 p.m. the work session reconvened. Objectives were reviewed and finalized along with wrap up discussion summarizing the overall process.

Timelines and staff functions were discussed regarding the comprehensive development of the final document prior to the next budgeting cycle. Discussion was

also had regarding internal review of the marketing and outreach plan, updating of property development and improvements.

The Port Commission and staff thanked Ms. Scott for her time and expertise in guiding the development of the Port's comprehensive plan.

Being no further business, the meeting adjourned at 2:46 p.m.

Mike Thomason

Secretary
Mike Thomason