

**PORT OF LEWISTON**  
**MINUTES OF SPECIAL MEETING**  
**February 24, 2016**

The special meeting of the Port Commission was held at the Port District Office at the hour of 3:30 p.m. on February 24, 2016.

Present at the meeting were Port Commission President, and Mike Thomason, Port Commission Vice-President, Jerry Klemm, and Commission Secretary/Treasurer, Mary Hasenoehrl. Administrative staff in attendance were David Doeringsfeld, Port Manager, and Jaynie Bentz, and Assistant Port Manager. The meeting was called to order at 3:35 p.m. by Port Commission President, Mike Thomason.

**AGENDA APPROVAL:**

Port Commission President, Mike Thomason, called for review of the agenda. Commissioner Hasenoehrl made a motion to approve the agenda as presented; seconded by Commissioner Klemm. The motion passed unanimously.

**CITIZEN COMMENTS:**

Port Commission President, Mike Thomason, called for citizen comments. No citizen comments were offered.

**ACTIVE AGENDA:**

David Doeringsfeld, Port Manager, presented language for consideration of approval amending Section 7-7 of the Port's Employee Manual by removing benefit eligibility for Part-time and Temporary employees, correcting an error in the service years matrix, and clarifying that service years are based on the employee's employment anniversary date. Manager Doeringsfeld advised the Commissioners that the Port's attorney reviewed the language. After discussion, a motion was made by Commissioner Hasenoehrl to approve the revised language and to replace the language into Section 7-7 of the current employee handbook dated January 1, 2016; seconded by Commissioner Klemm. Roll call vote:

Commissioner Thomason – Aye

Commissioner Klemm – Aye

Commissioner Hasenoehrl – Aye

Voting Nay – none; the motion passed unanimously.

**NON-ACTIVE AGENDA:** -- None.

**OTHER BUSINESS:**

At 3:42 p.m., Commissioner Hasenoehrl made a motion to convene into Executive Session pursuant to Idaho Code §74-2061(1)(e) – To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations; seconded by Commissioner Klemm. Roll call vote:

Commissioner Thomason – Aye

Commissioner Klemm – Aye

Commissioner Hasenoehrl – Aye

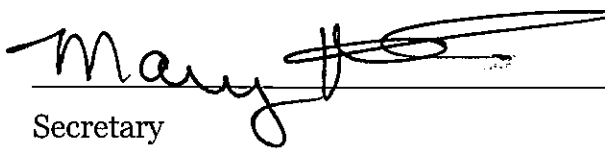
Voting Nay – none; the motion passed unanimously.

**EXECUTIVE SESSION:**

The Port Commissioner entered into Executive Session at 3:42 p.m. for such purposes allowed by Idaho Code §74-2061(1)(e). During Executive Session, discussion was had regarding preliminary negotiations involving matters of commerce in which the governing body is in competition with governing bodies in other states.

The Port Commission reconvened into Open Session at 3:58 p.m.

Being no further business, the meeting adjourned at 3:59 p.m.

A handwritten signature in black ink, appearing to read "Mary Hasenoehrl", written over a horizontal line.

Secretary  
Mary Hasenoehrl