

PORT OF LEWISTON
MINUTES OF SPECIAL MEETING
April 28, 2016

The special meeting of the Port Commission was held at the Port District Office at the hour of 2:00 p.m. on April 28, 2016.

Present at the meeting were Port Commission President, and Mike Thomason, Port Commission Vice-President, Jerry Klemm, and Commission Secretary/Treasurer, Mary Hasenoehrl. Administrative staff in attendance was David Doeringsfeld, Port Manager. The meeting was called to order at 2:00 p.m. by Port Commission President, Mike Thomason.

AGENDA APPROVAL:

Port Commission President, Mike Thomason, called for review of the agenda. Commissioner Klemm made a motion to approve the agenda as presented; seconded by Commissioner Hasenoehrl. The motion passed unanimously.

CITIZEN COMMENTS:

Port Commission President, Mike Thomason, called for citizen comments. No citizen comments were offered.

ACTIVE AGENDA:

David Doeringsfeld, Port Manager, presented for consideration of approval a lease agreement with Sprague Pest Solutions for the leasing of a single 40-foot shipping container within the Port of Lewiston Container Yard. The lease can be canceled by either party with a 30 day notice. The rate is \$200.00 per month. After discussion, a motion was made by Commissioner Hasenoehrl to approve the lease agreement as presented; seconded by Commissioner Klemm. Roll call vote:

Commissioner Thomason – Aye

Commissioner Klemm – Aye

Commissioner Hasenoehrl – Aye

Voting Nay – none; the motion passed unanimously.

NON-ACTIVE AGENDA:

Workshop to draft FY17 Port of Lewiston budget – Discussion was had concerning the draft FY17 Port of Lewiston budget. Manager Doeringsfeld presented a draft workbook which outlines the FY17 budget. The commissioners had open discussion concerning, but not limited to: legal services, auditing and accounting services, public affairs and marketing, economic development, community grants, general insurance, facility maintenance, utilities, navigation issues, lieu tax, terminal 1 & 2 operations revenue and expenses, land acquisition and economic development activities, property development, incubator program and the fiber network buildout.

At 3:40 p.m., the Port Commission had a short recess.

At 3:45 p.m. the meeting resumed.

OTHER BUSINESS:

At 3:45 p.m., Commissioner Hasenoehrl made a motion to adjourn the open meeting and to enter into Executive Session as allowed by Idaho Code 74-206(1) (b) – *To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;* seconded by Commissioner Klemm. Voting Aye were Commissioners Hasenoehrl, Thomason and Klemm; voting Nay, none. The motion passed unanimously.

EXECUTIVE SESSION:

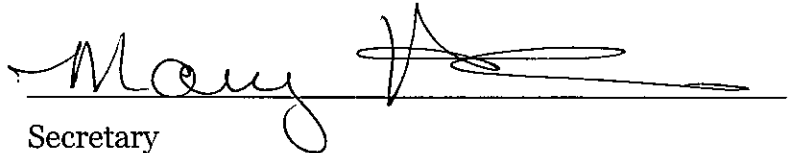
The Port Commission entered into Executive Session at 3:45 p.m. for the purposes allowed by Idaho Code 74-206(1)(b). During the Executive Session, discussion was had relating to the evaluation of staff members.

The port commission exited Executive Session at 4:25 p.m.

RECONVENE REGULAR MEETING:

At 4:25 p.m. the Port Commission reconvened the regular meeting.

Being no further business, the meeting adjourned at 4:28 p.m.

A handwritten signature in cursive script, appearing to read "Mary Hasenoehrl", is written over a horizontal line. The signature is fluid and extends to the right of the line.

Secretary
Mary Hasenoehrl