

**PORT OF LEWISTON**  
**MINUTES OF SPECIAL MEETING**  
**April 25, 2017**

The special meeting of the Port Commission was held at the Port District Office at the hour of 3:00 p.m. on April 25, 2017.

Present at the meeting were Port Commission Vice-President, Jerry Klemm, and Commission Secretary/Treasurer, Mary Hasenoehrl. Port Commission President, Mike Thomason, was available via teleconference. Administrative staff in attendance was David Doeringsfeld, Port Manager and Jaynie Bentz, Assistant Manager. The meeting was called to order at 3:00 p.m. by Port Commission President, Mike Thomason.

**AGENDA APPROVAL:**

Port Commission Vice-President, Jerry Klemm, called for review of the agenda. Commissioner Hasenoehrl made a motion to approve the agenda as presented; seconded by Commissioner Thomason. The motion passed unanimously.

**CITIZEN COMMENTS:**

Port Commission Vice-President, Jerry Klemm, called for citizen comments. No citizen comments were offered.

**ACTIVE AGENDA: -- None**

**NON-ACTIVE AGENDA:**

Workshop to draft FY18 Port of Lewiston budget – The Port Commissioners reviewed and discussed changes to the draft fiscal year 2018 budget reflecting comments from the previous budget workshop. Manager Doeringsfeld reviewed the specific changes made.

Open discussion was had regarding proposed expenses including: Port Administration office operations and cell phone costs, Facilities Maintenance by category including rail and road maintenance, labor and building maintenance status, and what weed control is contracted vs internally managed; review of dues by

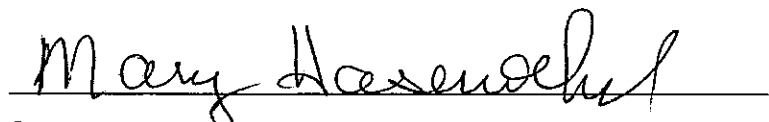
organization for Navigation and River Issues; and review of projects for Terminal I & II including rail maintenance vs improvements at Terminal I.

Additional discussion was had by line item regarding Land Acquisition and Development including: renewal of the U.S. Army Corps of Engineers land lease; improvements needed to the Longview site building; improvements to Col. Wright Way in conjunction with land and infrastructure development at the Harry Wall Industrial Park; proposed buildout of the dark fiber optic network; improvements to the old Best building; rail bridge improvements; development of a new incubator building concept design; and infrastructure development at the Business & Technology Park. Discussion was had regarding costs and types of options to upgrade the security system at the public dock facilities and at additional Port buildings. Discussion was also had regarding the need for maintenance of parking lots and reapplication of stripping.

Manager Doeringsfeld requested availability of a Port Commissioner to accompany him to a bank or two so funds could be transferred into the Port's checking account in anticipation of payments due for the earthwork project happening at the Harry Wall Industrial Park. Discussion was had regarding transferring funds out of lower interest bearing accounts first or possibly closing accounts. The Port Manager was directed not to close any bank accounts in order to maximize FDIC protection of Port funds.

Manager Doeringsfeld stated that the draft workbook would be updated to reflect the changes from today's meeting for presentation at the regular meeting of the Port Commission in May.

Being no further business, the meeting adjourned at 4:45 p.m.

A handwritten signature in cursive script, reading "Mary Hasenoehrl", written over a horizontal line.

Secretary  
Mary Hasenoehrl