

**PORT OF LEWISTON**  
**MINUTES OF SPECIAL MEETING**  
**April 22, 2015**

A special meeting of the Port of Lewiston Commission was held on April 22, 2015, at 12:00 p.m. at the Port Administration Building conference room, Lewiston, Idaho, pursuant to notice duly given.

Port Commission President, Mike Thomason, Port Commission Vice President, Jerry Klemm, Port Commission Secretary/Treasurer, Mary Hasenoehrl, Port Manager, David Doeringsfeld, Port Assistant Manager, Jaynie Bentz, and Port Administrative Assistant, Kelly VonLindern were present at the meeting. The meeting was called to order at 12:00 p.m. by Port Commission President, Mike Thomason.

The Commission President stated the purpose of the meeting was for the Port Commission to consider for approval a financial contribution to support the development and implementation of a marketing plan for the LC Valley American Viticultural Area and to conduct a budget work session and hold discussion regarding the development of the FY16 Port budget.

Port Commission President, Mike Thomason, called for review of the agenda. A motion was made by Commissioner Klemm to approve the agenda as presented; the motion was seconded by Commissioner Hasenoehrl. The motion passed unanimously.

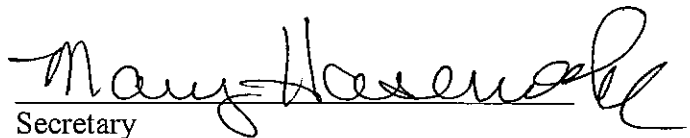
Citizen Comments: None.

Port Commission President, Mike Thomason, stated that the Port Commission heard Dr. Umiker's presentation on the area wine industry, LC Valley AVA and local wine alliance at last week's Annual Conference of the Idaho Economic Development Association. Commissioner Thomason then welcomed Christine Frei, Executive Director of Clearwater Economic Development Association (CEDA). Ms. Frei presented the status of the \$17,000 funding match needed to apply for a \$34,000 EDA Technical Assistance grant to support the development and implementation of a marketing plan by the LC Valley Alliance of the AVA. She stated there are 14 vineyards and 4 wineries in the AVA. She continued that \$3,000 was the amount remaining to reach the funding goal. Additionally, she stated that other funding requests within the community were pending. After discussion, Commissioner Hasenoehrl made a motion to approve a \$3,000 contribution to the AVA through the port's small community grant program,

without the contingency of a reduced amount should other funding become available; seconded by Commissioner Klemm. The motion passed unanimously. Commissioner Klemm stated that this is a worthy agricultural project. Commissioner Hasenoehrl stated that she fully supports this agriculture related project and acknowledged the wine industry cluster developing in this area. Commissioner Thomason also stated he supports the industry investments in our community and was happy to know that the winemakers were also participating financially in this grant request. Deb Smith, from CEDA, thanked the Port Commission for their support and for awarding the \$3,000 without contingency.

Next, Port Manager, David Doeringsfeld presented a draft FY16 budget for review. He stated this was a starting point for discussion. The draft was reviewed page by page and discussion was had, but not limited to, revenue levels, operating and non-operating expenses, outreach efforts, economic development activities, staff restructuring, general insurance, land acquisition and development activities and potential capital investments. The Port Commission directed staff to incorporate discussed changes and the results of any research requested into the FY16 draft budget for review and discussion at the next work session. Confirmation of schedules and meeting dates were reviewed.

At 2:50 p.m., a motion was made by Commissioner Hasenoehrl to adjourn the meeting; seconded by Commissioner Klemm. Being no further business, the meeting adjourned at 2:50 p.m.

  
Secretary