

**PORT OF LEWISTON**  
**MINUTES OF SPECIAL MEETING**  
**April 18, 2017**

The special meeting of the Port Commission was held at the Port District Office at the hour of 3:00 p.m. on April 18, 2017.

Present at the meeting were Port Commission President, and Mike Thomason, Port Commission Vice-President, Jerry Klemm, and Commission Secretary/Treasurer, Mary Hasenoehrl. Administrative staff in attendance was David Doeringsfeld, Port Manager. The meeting was called to order at 3:00 p.m. by Port Commission President, Mike Thomason.

**AGENDA APPROVAL:**

Port Commission President, Mike Thomason, called for review of the agenda. Commissioner Klemm made a motion to approve the agenda as presented; seconded by Commissioner Hasenoehrl. The motion passed unanimously.

**CITIZEN COMMENTS:**

Port Commission President, Mike Thomason, called for citizen comments. No citizen comments were offered.

**ACTIVE AGENDA: -- None**

**NON-ACTIVE AGENDA:**

Workshop to draft FY18 Port of Lewiston budget – The Port Commissioners reviewed and discussed the draft fiscal year 2018 budget page by page. Open discussion was had regarding proposed revenues including: Tax Levy Revenue, Sales Tax Revenue, Terminal 1 and 2 Revenues, Tenants and Property Rentals, Dark Fiber Optic Network, interest accrued on bank accounts, Tax Replacement Funds as designated by the Idaho Legislature, and the use of Prior Revenue Carryover.

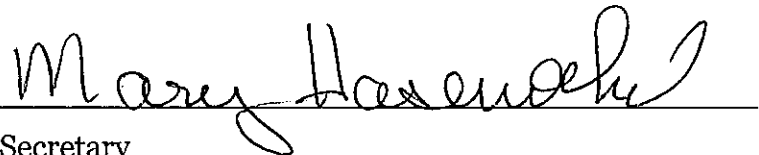
The Commission further reviewed and discussed proposed expenditures including: Port Commission Per Diem, Fringe Benefits, Travel & Professional Development, and other expenses involving affiliation dues and community

involvement. Port Administration expenses discussed included: Salaries, Wages and personnel levels, Fringe Benefits, Travel and Professional Development, Office Equipment review, Service levels and Office Operational costs.

Additional discussion was had including expenses for: Legal Services, Auditing and Accounting, Economic Development Partnerships and the Small Community Grants program, General Insurance, Facilities Maintenance and weed control, Utilities, participating costs involving Navigation and River Issues, Lieu Tax passed through from tenants, Equipment and Operational costs for Terminals 1 and 2 including rail improvements and associated tariff rates, hosting and/or participating in Marketing/Outreach and educational events. Overview and general discussion was had regarding long and short term Economic Development and Land Acquisition and Development Projects.

Manager Doeringsfeld stated that the draft workbook would be updated to reflect the changes from today's meeting and redistributed to them at next week's workshop.

Being no further business, the meeting adjourned at 5:10 p.m.

A handwritten signature in cursive script, reading "Mary Hasenoehrl", written over a horizontal line.

Secretary  
Mary Hasenoehrl