

PORT OF LEWISTON
MINUTES OF REGULAR MEETING
April 11, 2014

The regular meeting of the Port Commission was held at the Port District Office at the hour of 9:00 a.m. on April 11, 2014.

Present at the meeting were Port Commission President, Mary Hasenoehrl, Port Commission Vice-President, Jerry Klemm and Port Commission Secretary/Treasurer, Mike Thomason. Administrative staff in attendance were David Doeringsfeld, Port Manager, and Jaynie Bentz, Assistant Port Manager. Guests were in attendance.

AGENDA APPROVAL:

Port Commission President, Mary Hasenoehrl, called for review of the agenda. There were no changes requested to the agenda.

ADOPTION OF MINUTES:

Next, the Port Commission examined the Minutes for Regular Meeting of March 7, 2014, and Special Meetings of March 17, 2014, March 19, 2014, and March 26, 2014. A motion was made by Commissioner Klemm to accept all Minutes as presented, respectively; seconded by Commissioner Thomason. The motion passed unanimously.

TERMINAL II & DOCK OPERATIONS REPORT:

David Doeringsfeld, Port General Manager, presented a summary of operations at Terminal I, the public dock facilities.

The Port Manager stated that the river system is currently closed for emergency repairs by the U.S. Army Corps of Engineers after the scheduled annual repairs and maintenance outage. Emergency repairs are required on the Little Goose lock gate. Service is expected to return May 1st. He continued by stating that no containers will be barged in or out until service resumes; however some customers may decide to re-route containers via truck. Additionally, Hanjin has since stated they will not release containers upriver, due to increased rates instituted by Tidewater, once the river reopens.

The Port Manager reported that earlier in the week he attended a Strategic Plan meeting and discussion panel hosted by the Port of Portland regarding container business. Discussions included the possibility of resurrecting the Columbia Snake River Marketing Group. He continued by stating that the relations between ICTSI and labor at the Port of Portland will remain contentious until negotiations of the West Coast Longshoreman contracts are complete.

The Port Manager stated Port of Lewiston container yard employees continue to do miscellaneous facilities maintenance projects during the river closure.

Year to Date container shipments are down -49.97% and wheat shipments are down -33.43%. Container shipments and wheat shipments for the month of March, as compared to the same month last year, reflect a decrease of -100% in container shipments and a decrease of -100% in wheat shipments for the month. A Year to Date and March shipping summary of statistics is attached hereto.

Next, Port Manager, David Doeringsfeld, presented a summary concerning Terminal II, the Port's public warehouse, operated by Inland 465. He stated the facility was approximately 80% full.

COMMISSION COMMITTEE REPORTS:

Commissioner Hasenoehrl/Chamber Ag Committee, Urban Renewal Agency— She reported that the URA Board voted to approve the amended plan. Also, the Ag Committee is looking at other facility options for the Ag Banquet going forward.

Commissioner Thomason/Valley Vision – No report provided.

Commissioner Klemm/LC Valley Chamber Government Affairs Committee, Chamber Natural Resource Committee, PNWA Board of Directors – He stated all available reports have been forwarded.

MANAGER'S REPORT:

ACTIVE AGENDA: None.

Next, Port Manager, David Doeringsfeld, reported on miscellaneous port projects:

Pioneer Ports Economic Impact Report Update – Research Economist from the University of Idaho, Steve Peterson, presented a draft Findings and Determination

document for review. After discussion regarding the document and overall report, the Port Commission thanked Mr. Peterson for his work and he exited the meeting. A copy of the draft document is attached hereto.

Business and Technology Park – Tom Mannschreck, owner of Thomas Development Co. presented the Port Commission with a business proposal to locate a 48-unit senior housing facility on approximately 3-acres within the Business & Technology Park. Also attending with Mr. Mannschreck was a local senior facility manager, a facility senior resident and Richard White, a local realtor. After open discussion, the Port Commission thanked them all for attending the meeting. They all exited the meeting. A copy of the letter proposing the development is attached hereto.

Northport Transportation Study – At a joint MPO Board and Port Commission meeting, the final report was presented by the consultant, Lisa Key, with David Evans & Associates. The report was then approved by the MPO Board. The report will be listed on a future agenda as an action item for the Port Commission's consideration. Upon approval, the report will be added to the Port's website and used as a tool for future development and planning efforts.

Draft FY15 Port Budget – A draft budget was presented and a work session date established for April 15.

Upcoming Meetings:

Commission Meeting -- April 15 at 11:30 a.m.

LCV Chamber Legislative Welcome Back Luncheon – April 22, 12:00 p.m., at LCSC Conference Center.

Commission Meeting – April 23 at 3:30 p.m.

FINANCIAL REPORT:

As the next order of business, the Port Manager presented a Financial Statement prepared by the Port Auditors for nine months ending March 31, 2014. After review and discussion, a motion was made by Commissioner Klemm to approve the Financial Statement as presented; seconded by Commissioner Thomason. Voting Aye, Commissioners Hasenoehrl, Klemm and Thomason; voting Nay, none. The motion carried unanimously. A copy of such Financial Statement is attached hereto.

The Port Manager next presented a Port Financial Report concerning the status of Port funds on March 31, 2014, a copy of which is attached hereto.

ACT ON CLAIMS:

The next order of business was a review and discussion of claims against the Port as shown by the Check Detail Sheet attached hereto. A motion was made by Commissioner Thomason to approve and pay Port vouchers Nos. 16570 through 16674, transfers and EFTPS for a total amount of \$97,383.37; seconded by Commissioner Klemm. Voting Aye, Commissioners Hasenoehrl, Klemm and Thomason; voting Nay, none. The motion passed unanimously.

OTHER BUSINESS:

At 10:50 a.m., Commissioner Klemm made a motion for the Port Commission to enter into Executive Session as allowed by Idaho Code §67-2345 (b), (e) and (f); seconded by Commissioner Thomason. Voting Aye, Commissioners Hasenoehrl, Klemm and Thomason; voting Nay, none. The motion passed unanimously.

EXECUTIVE SESSION:

The Port Commission entered into Executive Session at 7:45 a.m. for the purposes allowed by Idaho Code §67-2345 b), (e) and (f).

The Port Commission exited Executive Session at 11:20 a.m.

Being no further business, Commissioner Klemm made a motion to adjourn the public meeting; seconded by Commissioner Thomason. Voting Aye, Commissioner Hasenoehrl, Klemm and Thomason; voting Nay, none. The motion passed unanimously. The meeting adjourned.



Michael Thomason
Secretary