

**Port of Lewiston
Notice of Special Meeting
December 3, 2015**

Notice is hereby given that the Port of Lewiston Commission, will meet Thursday, December 3, 2015, in Special Session at the Port of Lewiston Administration Building, 1626 6th Ave North, Lewiston, ID at 2:30PM.

The purpose of this Special Session will be for the Port Commission to hold a workshop to discuss and review the draft FY15 Port of Lewiston Audit with representatives from Presnell Gage Accounting and to review draft revisions to the Port of Lewiston employee handbook.

CONVENE SPECIAL MEETING

- Review and approve agenda

CITIZEN COMMENTS

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission. Citizens are encouraged to discuss operational issues in advance with the Port Manager. In consideration of others wishing to speak, please limit your remarks to five minutes.

ACTION ITEMS: -- None

NON-ACTIVE AGENDA:

- Review and discuss FY15 Port of Lewiston audit with representatives from Presnell Gage Accounting.
- Review and discuss draft revisions to the Port of Lewiston employee handbook.

EXECUTIVE SESSION: -- None

ADJOURN