

**PORT COMMISSION
REGULAR BOARD MEETING AGENDA
December 13, 2017 at 12:00 PM
1626 6th Ave North, Lewiston, ID**

CONVENE GENERAL BOARD MEETING

- Review and approve agenda

CITIZEN COMMENTS

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission. Citizens are encouraged to discuss operational issues in advance with the Port Manager. In consideration of others wishing to speak, please limit your remarks to five minutes.

ADOPTION OF MINUTES

- Regular meeting: November 8, 2017

MANAGER'S REPORT

ACTIVE AGENDA:

- Review and consider for approval the Fiscal Year 2017 Audit Report prepared by Presnell Gage Accounting.
- Review and consider for approval a proposal by the Lewiston Tribune for the "Made By Us" marketing campaign. Annual cost \$8,000.00.
- Review for consideration of approval a monthly land lease agreement with Jake Funderburg Trucking, LLC for approximately 0.43-acre in the amount of \$275.00 per month effective December 1, 2017.
- Review for consideration an amendment to the land lease agreement with United Parcel Service extending the term length to expire January 31, 2019.

NON-ACTIVE AGENDA: -- *Please see attached*

REPORTS: TERMINAL II, DOCK OPERATIONS, FIBER OPTIC NETWORK

COMMISSION COMMITTEE REPORTS

FINANCIAL REPORT

ACT ON CLAIMS

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Manager's Report

December 13, 2017

Agenda

Active Agenda:

1. Review and consider for approval the Fiscal Year 2017 Audit Report prepared by Presnell Gage.
2. Review and consider for approval a proposal by the Lewiston Tribune for the "Made By Us" marketing campaign. Annual cost \$8,000.
3. Review and consider for approval a monthly land lease agreement with Jake Funderburg Trucking, LLC for approximately 0.43-acre in the amount of \$275.00 per month effective December 1, 2017.
4. Review and consider for approval an amendment to the land lease agreement with United Parcel Service extending the term to expire January 31, 2019.

Non-Active Agenda - Project Review/ Updates:

1. Misc. Projects:
 - a. Rail Improvements
 - b. Harry Wall Grading Project
 - c. Removal of Transient Camp
2. Community Outreach Update
 - a. Attended Lapwai City Council Meeting – Nov. 20th
 - b. Port Report distributed Nov. 30th
 - c. Port Christmas Open House – Dec. 14th
3. Upcoming meetings/events:
 - a. Commission Meeting – January 10th