

**PORT OF LEWISTON**  
**MINUTES OF SPECIAL MEETING**  
**May 5, 2016**

The special meeting of the Port Commission was held at the Port District Office at the hour of 2:00 p.m. on May 5, 2016.

Present at the meeting were Port Commission President, and Mike Thomason, Port Commission Vice-President, Jerry Klemm, and Commission Secretary/Treasurer, Mary Hasenoehrl. Administrative staff in attendance were David Doeringsfeld, Port Manager and Jaynie Bentz, Assistant Port Manager. The meeting was called to order at 2:01 p.m. by Port Commission President, Mike Thomason.

**AGENDA APPROVAL:**

Port Commission President, Mike Thomason, called for review of the agenda. Commissioner Hasenoehrl made a motion to approve the agenda as presented; seconded by Commissioner Klemm. The motion passed unanimously.

**CITIZEN COMMENTS:**

Port Commission President, Mike Thomason, called for citizen comments. No citizen comments were offered.

**ACTIVE AGENDA:** -- None

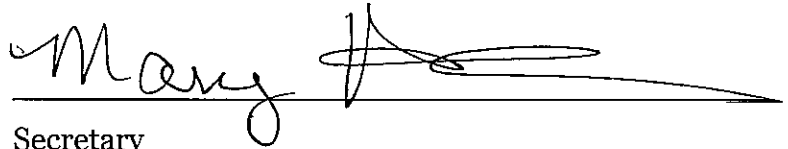
**NON-ACTIVE AGENDA:**

Workshop to draft FY17 Port of Lewiston budget – Discussion was had concerning the draft FY17 Port of Lewiston budget. Manager Doeringsfeld presented the revisions previously identified, page by page, within the draft. Discussion was had, but not limited to, lowering the tax levy amount proposed for FY17 to \$405,000, review of staff wages and salaries, commissioner meeting attendance, container yard and office equipment needs, status of container on barge program, security improvements, the port's payment for U.S. Army Corps of Engineers lease made with local in-kind improvements, demolition of a building, the Harry Wall earthwork project estimate, incubator building improvements and program development, consulting fees, education and marketing/outreach efforts, fiber optic network development, legal and accounting fees, facilities maintenance, and overall document arrangement and typos.

**OTHER BUSINESS:**

Manager Doeringsfeld informed the Commissioners that he will present a Proposed Draft Amended FY16 Budget next week and after receipt of the auditor's completed April financial statements. Discussion and review was had regarding the steps involved in the budget process to be taken at the May regular meeting.

Being no further business, the meeting adjourned at 4:05 p.m.

  
Secretary  
Mary Hasenoehrl