

**PORT OF LEWISTON**  
**MINUTES OF SPECIAL MEETING**  
**March 5, 2014**

A special meeting of the Port of Lewiston Commission was held on March 5, 2014, at 12:00 p.m. at the Port Administration Building conference room, Lewiston, Idaho, pursuant to notice duly given.

Port Commission President, Mary Hasenoehrl, Port Commission Vice President, Jerry Klemm, Port Commission Secretary/Treasurer, Mike Thomason, Port Manager, David Doeringsfeld, and Port Assistant Manager, Jaynie Bentz, were present at the meeting. The meeting was called to order at 3:30 p.m. by Port Commission President, Mary Hasenoehrl. A guest in attendance was David Witthaus, from TD&H Engineering.

The Commission President stated the purpose of the meeting was for the Port Commission to hear an update on the draft Harry Wall Master Development Plan, as presented by project consultant, David Witthaus, with TD&H Engineering, and to have discussion with staff and the consultant; to hear an update on the dock extension project close out process; then to hold an Executive Session as allowed by Idaho Code §67-2345 (e) and (f).

The Commission President welcomed David Witthaus, project consultant for the Harry Wall Development Master Plan and invited him to begin the draft review. Mr. Witthaus handed out a copy of the draft plan and explained the content within the document was organized by first defining the planning area, then an analysis of existing conditions, and then the development opportunities for each of the four defined areas within the park; Harry Wall North, Harry Wall East, Harry Wall West and Confluence Riverfront.

As review of the document was presented by the consultant, discussion was had between the consultant, commissioners and staff including, but not limited to, any remaining information needed to complete content of the document, discussion about existing and potential utility extensions, earthwork balancing, infrastructure and site development, estimated costs, prioritization of possible phased improvements, review of maps and accuracy of text. Upon conclusion of the document review, it was agreed that any final comments be provided to the consultant no later than March 14<sup>th</sup> in order to be incorporated into the final document presented to the Port Commission for approval at the end of the month. Staff and Commissioners thanked Mr. Witthaus for his time, presentation and work on the plan. Mr. Witthaus exited the meeting.

Next, Port Manager, David Doeringsfeld, updated the Port Commission on the status of the close out process for dock extension project. He stated that all payables to the contractor have been made, final payments to the engineer are pending review, and that final reports have been submitted and approved to MARAD and are pending with the State of Idaho. He expects resolution from the Corps of Engineers regarding the permit violation within the next two weeks. The Port is responsible for continued reporting to funding agencies after the project closes and employment and job creation baselines are being established.

At 1:30 p.m. Commissioner Klemm made a motion to enter into executive session as allowed by Idaho Code §67-2345 (e) and (f); seconded by Commissioner Thomason. Voting Aye was Commissioners Hasenoehrl, Klemm and Thomason; voting nay, none. The motion passed unanimously.

After a brief recess, the Port Commission entered into executive session at 1:40 p.m.

At 2:15 p.m., the Port Commission exited executive session. There being no further business the meeting adjourned at 2:15 p.m.

  
Secretary