

PORT OF LEWISTON
MINUTES OF SPECIAL MEETING
April 21, 2016

The special meeting of the Port Commission was held at the Port District Office at the hour of 1:00 p.m. on April 21, 2016.

Present at the meeting were Port Commission President, and Mike Thomason, Port Commission Vice-President, Jerry Klemm, and Commission Secretary/Treasurer, Mary Hasenoehrl. Administrative staff in attendance were David Doeringsfeld, Port Manager, and Jaynie Bentz, and Assistant Port Manager and Kelly VonLindern, Administrative Assistant. The meeting was called to order at 1:00 p.m. by Port Commission President, Mike Thomason.

AGENDA APPROVAL:

Port Commission President, Mike Thomason, called for review of the agenda. Commissioner Klemm made a motion to approve the agenda as presented; seconded by Commissioner Hasenoehrl. The motion passed unanimously.

CITIZEN COMMENTS:

Port Commission President, Mike Thomason, called for citizen comments. No citizen comments were offered.

ACTIVE AGENDA:

David Doeringsfeld, Port Manager, presented for consideration of approval a lease amendment with American Alloy, LLC to extend their current lease agreement for an additional 60-day term. After discussion, a motion was made by Commissioner Hasenoehrl to approve the lease amendment with Amerian Alloy, LLC to extend their current lease agreement for an additional 60-day term; seconded by Commissioner Klemm. Roll call vote:

Commissioner Thomason – Aye

Commissioner Klemm – Aye

Commissioner Hasenoehrl – Aye

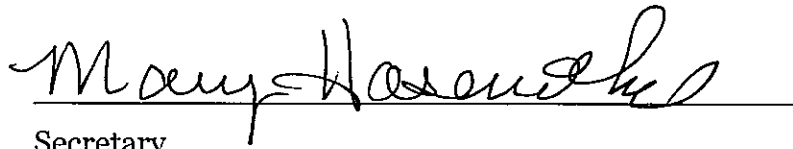
Voting Nay – none; the motion passed unanimously.

NON-ACTIVE AGENDA:

Workshop to draft FY17 Port of Lewiston budget – Manager Doeringsfeld presented a draft workbook commenting that this was a starting point only and provided an overview outlining the structure of the workbook. Commissioner Thomason directed the manager to begin with Page 1 to begin discussions. Port staff and Port Commissioners had open discussion regarding, but not limited to, overall revenues, tax levy rate and amount, rental rates, tenants and properties, fiber, miscellaneous income, container yard revenues, lieu tax amounts, carryover funds, association memberships, commissioner payroll, port staff wages and hours, employee benefits, election amount, staff and commission travel and education, public affairs and promotion, fiber buildout, incubator program, and office equipment and supplies.

At 3:00 p.m. Commissioner Hasenoehrl made a motion to adjourn; seconded by Commissioner Klemm. After review of the budget cycle process and special meeting dates; voting Aye – Commissioner Thomason, Hasenoehrl, and Klemm, voting Nay – None. The motion passed unanimously.

Being no further business, the meeting adjourned at 3:07 p.m.


Secretary
Mary Hasenoehrl