

PORT OF LEWISTON
MINUTES OF REGULAR MEETING
September 14, 2015

The regular meeting of the Port Commission was held at the Port District Office at the hour of 12:00 p.m. on September 14, 2015.

Present at the meeting were Port Commission President, and Mike Thomason, Port Commission Vice-President, Jerry Klemm. Port Commission Secretary, Mary Hasenoehrl was not present. Administrative staff in attendance were David Doeringsfeld, Port Manager, Jaynie Bentz, Assistant Port Manager, Kelly VonLindern, Administrative Assistant. The meeting was called to order at 12:03 p.m. by Port Commission President, Mike Thomason.

AGENDA APPROVAL:

Port Commission President, Mike Thomason, called for review of the agenda. Commissioner Klemm made a motion to approve the agenda as presented; seconded by Commissioner Thomason. The motion passed unanimously.

CITIZEN COMMENTS:

Port Commission President, Mike Thomason, called for citizen comments. No comments were presented.

Port Commission Secretary, Mary Hasenoehrl, joined the meeting via conference call.

ADOPTION OF MINUTES:

The Port Commission examined the Minutes for Regular Meeting of August 12, 2015 and Special meeting held September 1, 2015. A motion was made by Commissioner Hasenoehrl to approve the Minutes as presented, respectively, and for Port Commission Vice President Klemm to sign them; seconded by Commissioner Klemm. The motion passed unanimously.

TERMINAL II & DOCK OPERATIONS REPORT:

A summary was presented by David Doeringsfeld, Port General Manager, concerning operations at Terminal II (Inland 465), the public warehouse facilities. He

reported that Space Builders completed this year's application of the elastic paint to the roof. In referencing an aerial photo of the Terminal II roof, the contractor indicated the area of coverage completed on the building thus far. Manager Doeringsfeld commented that he was happy with the application progress noting the prediction of rain. Commissioner Klemm inquired as to the life of the applied product. Manager Doeringsfeld stated that the life is 15-20 years but he would confirm the information.

Manager Doeringsfeld reported that Clearwater Paper Corporation completed their bidding process for contract services of local drays. The contract was awarded to Market Transport, Portland, OR. The contracted service was previously provided by Swift Transportation. Manager Doeringsfeld commented that it was too soon to know if Swift may need to release some of the leased property they have with the Port. Approximately sixty Swift trucks will no longer need to be positioned in this area.

Port Manager, David Doeringsfeld, next provided updates on Terminal I, the public dock facilities. He stated container on barge service remains suspended on the Columbia-Snake River System. The Port of Portland has been investigating alternative transportation options and transfer locations. The Port's warehouses at the dock have been rented and some small land lease inquiries have been made for areas within the container yard.

Year to Date container shipments are down -60.58% and bulk wheat shipments down -22.35%. Container shipments and wheat shipments for the month of August, as compared to the same month last year, reflect a decrease of -100% in container shipments and a decrease of -29% in wheat shipments for the month. A Year to Date and August shipping summary of statistics were provided.

MANAGER'S REPORT:

Active Agenda: NONE

Miscellaneous Project Review/Updates & events:

Fiber Optic Network Project Update – A draft franchise agreement developed by staff from the City of Lewiston and the Port of Lewiston will be presented later today at the Lewiston city council's work session. The first reading is on the agenda for tonight's

Lewiston City Council meeting. The Port is hopeful to advertise for construction of the project within 60 days with construction completion by early April, 2016. The Port Commission will have its discussion regarding the franchise agreement at the next Port Commission meeting.

Community Outreach – Review of schedule for booth at Nez Perce County Fair.

Upcoming meetings/events:

September 23, 2015 – Port of Portland Customer Reception at Quality Inn,
Clarkston, WA

October 6-8 – Breakbulk Americas Exhibition, Houston, TX

October 7-9 – PNWA Annual Conference, Portland, OR

October 12 – Next Regular Port of Lewiston Commission meeting at noon

COMMISSION COMMITTEE REPORTS:

Commissioner Hasenoehrl/Urban Renewal Agency— Reported that URA had a short meeting with nothing to report.

Commissioner Thomason/Chamber Board/Valley Vision – Reported that he was on vacation and missed the last Chamber Board meeting. He commented that representatives from the Ports of Clarkston and Lewiston are scheduled to speak at the next meeting of the Chamber’s Leadership class.

Commissioner Klemm/LC Valley Chamber Government Affairs Committee, Chamber Natural Resource Committee, PNWA Board of Directors – Reported that the Government Affairs Committee had a brainstorming session on various issues with no actions taken.

FINANCIAL REPORT:

The Port Manager presented a Financial Statement prepared by the Port Auditors for two months ending August 31, 2015. After discussion, Commissioner Hasenoehrl made a motion to approve the Financial Statement as presented; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Klemm and Hasenoehrl; Voting Nay – None. The motion passed unanimously.

The Port Manager next reviewed a Port Financial Summary concerning the status of Port funds on August 31, 2015.

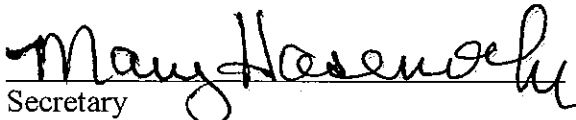
ACT ON CLAIMS:

The next order of business was review and discussion of claims against the Port as presented by the Check Detail Sheet. A motion was made by Commissioner Hasenoehrl to approve and pay Port vouchers Nos. 18053 through 18127, transfers and EFTPS for a total amount of \$77,798.55; seconded by Commissioner Klemm. Voting Aye – Commissioners Thomason, Klemm and Hasenoehrl; Voting Nay – None. The motion passed unanimously.

OTHER BUSINESS: NONE.

EXECUTIVE SESSION: NONE.

Being no further business, the meeting adjourned at 12:37 p.m.


Secretary
Mary Hasenoehrl