

**PORT OF LEWISTON
MINUTES OF REGULAR MEETING
March 10, 2015**

The regular meeting of the Port Commission was held at the Port District Office at the hour of 2:35 p.m. on March 10, 2015.

Present were Port Commission President, Mike Thomason, Port Commission Vice President, Jerry Klemm and Port Commission Secretary/Treasurer, Mary Hasenoehrl. Administrative staff in attendance were David Doeringsfeld, Port Manager, Jaynie Bentz, Assistant Port Manager, and Kelly VonLindern, Administrative Assistant. The meeting was called to order at 2:35 p.m. by Port Commission President, Mike Thomason.

AGENDA APPROVAL:

Commissioner Thomason called for review of the agenda. Commissioner Hasenoehrl made a motion to approve the agenda as presented; seconded by Commissioner Klemm. The motion passed unanimously.

CITIZEN COMMENTS:

Commissioner Thomason called for citizen comments:

No comments were provided.

ADOPTION OF MINUTES:

The Port Commission examined the Minutes for Regular Meeting of February 12, 2015, and Special Meeting of February 25, 2015. A motion was made by Commissioner Klemm to accept the Minutes, respectively, as presented; seconded by Commissioner Hasenoehrl. The motion passed unanimously.

MANAGER'S REPORT:

ACTIVE AGENDA:

No active agenda items.

NON-ACTIVE AGENDA:

Port Manager, David Doeringsfeld, reported on miscellaneous Port projects:

Harry Wall and Business & Technology Park Plat updates – Receipt of the Idaho DEQ “will serve” letter remains pending for the Business & Technology Park. Once received and the North Central Health Department signs off, the draft plat will be scheduled on a city council meeting agenda for review. Scheduling may take 30 days or more. The Harry Wall Industrial Park plat is under review for initial comments by the city. Manager Doeringsfeld stated he was disappointed in the length of the process. The construction of the new sewer line at the Harry Wall Industrial Park should be complete in 2-3 weeks. The first pay estimate will be included in April payables. The city will require an easement for access to the sewer line. Manager Doeringsfeld stated he was pleased with the contractor.

Printer’s Distillery Lease Agreement – Representatives from Printer’s Distillery updated the Port Commission on the status of their operations and requested an extension, until June 30, 2015, of the current discounted contractual rental rate. After discussion, the Port Commission requested they submit their request in writing for consideration.

Report on the PNWA Mission to Washington, DC – Commissioner Hasenoehrl and Port Assistant Manager, Jaynie Bentz, reported on the topics and meetings from the annual event. Commissioner Hasenoehrl stated she was impressed with the staff at the Congressional offices.

Status update on revision to Idaho Code 70-1715 – Port Auditor – Senate Bill S1045, sponsored by Senator Johnson, unanimously passed the Idaho House and Senate with ‘Do Pass’ recommendations and will continue through the procedural signing process.

Community Outreach – Manager Doeringsfeld reported on efforts to educate and inform the public about the Port and Port activities through ongoing website updates,

Port Report development and print distribution opportunities. Manager Doeringsfeld passed out a copy of a letter submitted by the city of Lapwai requesting funds as part of the small community grant program. He stated the request will be added to April's meeting agenda.

Upcoming meetings/events –

March 25 – Second monthly meeting of the Port Commission

Manager Doeringsfeld stated the April Regular meeting of the Port Commission may not be April 8 due to conflicts. Additionally, the April meeting will begin the budget process for FY16.

TERMINAL II & DOCK OPERATIONS REPORT:

Manager Doeringsfeld reported on issues relating to Terminal II, the Port's public warehouse. He stated the facility manager reported a high level of activity.

Next, the Port Manager, reported on issues relating to Terminal I, the Port's public dock.

Referencing the shipping report, he stated container shipments and wheat shipments for the month of February, as compared to the same month last year, reflect a decrease of -31% in container shipments and a decrease of -4% in wheat shipments. Year to Date container shipments are down -30.62% and bulk wheat shipments down -31.40% compared to last year.

Manager Doeringsfeld reported that dredging was complete. Currently the river is closed for annual maintenance by the US Army Corps of Engineers. Port of Lewiston container yard staff are also conducting annual maintenance to equipment stating the crane engine and transmission are being serviced. The welding repairs will also be completed. He voiced his concern about the status of service at the Port of Portland once the river reopens. He continued that of the 29 ports on the west coast returning to work after the settlement of the recent labor contract, the Port of Portland is the only port with on-going labor disputes. This is due to on-going litigation between terminal operator, ICTSI, and the ILWU. He also stated concern about the future of Hapag-Lloyd continuing to call Portland due to poor service. Discussion was had regarding west coast impacts.

COMMISSION COMMITTEE REPORTS:

Commissioner Thomason/Valley Vision/LC Chamber Board – Reported that the Chamber Board discussed fiber optics; he attended the Chamber Ag Banquet and was pleased with the turn out, venue and speakers; Valley Vision reported that the IEDA Annual meeting will be held in Lewiston, April 14-16, this year.

Commissioner Hasenoehrl/Chamber Ag Committee, Urban Renewal Agency – Reported that URA discussed ranking of projects and that 18th Street North was not a priority listed in the city of Lewiston's projects. Discussion was had why the city would not want to prioritize projects that offered funding partnerships for improvements to city streets.

Commissioner Klemm/LC Valley Chamber Government Affairs Committee (GAC), Chamber Natural Resource Committee (NRC), PNWA Board of Directors – He complimented David's presentation on the fiber optics project to the Government Affairs committee. He continued that the committee has since voted to support the ports' fiber projects.

FINANCIAL REPORT:

As the next order of business, the Port Manager presented a Financial Statement prepared by the Port Auditors for eight months ending February 28, 2015. After review and discussion, Commissioner Hasenoehrl made a motion to approve the Financial Statement as presented; seconded by Commissioner Klemm. The motion passed unanimously.

The Port Manager next presented a Port Financial Report concerning the status of Port funds on February 28, 2015.

ACT ON CLAIMS:

The next order of business was a review and discussion of claims against the Port reflected by the Check Detail Sheet. A motion was made by Commissioner Klemm to approve and pay Port vouchers Nos. 17561 through 17615, transfers and EFTPS for a

total amount of \$613,786.47; seconded by Commissioner Hasenoehrl. The motion passed unanimously.

OTHER BUSINESS:

Port Manager, David Doeringsfeld, advised the Port Commission that the Port of Whitman had signed a contract to construct installation of fiber optic lines along Down River Road. He continued that the Port of Lewiston fiber optic design for the North Lewiston segment is expected to be available the first part of April.

At 3:48PM, Commissioner Klemm made a motion to convene into Executive Session as allowed by Idaho Code §67-2345 (c) *To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency*; seconded by Commissioner Hasenoehrl. Roll call vote:

Commissioner Thomason – Aye

Commissioner Klemm – Aye

Commissioner Hasenoehrl – Aye

Voting Nay – none; the motion passed unanimously.

EXECUTIVE SESSION:

The Port commission entered into Executive Session at 3:48 p.m. for such purposes allowed by Idaho Code §67-2345 (c). During Executive Session, discussion was had relating to (c) acquire an interest in real property which is not owned by a public agency. The Port Commission reconvened in open session at 4:45 p.m.

Port Manager, David Doeringsfeld, stated that next steps in the fiber optic process were to review the permitting process with the city and ITD.

Being no further business, the meeting adjourned at 4:51 p.m.



Mary Hasenoehrl
Secretary