

**PORT COMMISSION  
REGULAR BOARD MEETING AGENDA  
August 9, 2017 at 12:00 PM  
1626 6<sup>th</sup> Ave North, Lewiston, ID**

**CONVENE GENERAL BOARD MEETING**

- Review and approve agenda

**CITIZEN COMMENTS**

*This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission. Citizens are encouraged to discuss operational issues in advance with the Port Manager. In consideration of others wishing to speak, please limit your remarks to five minutes.*

**ADOPTION OF MINUTES**

- Regular meeting: July 12, 2017

**MANAGER'S REPORT**

ACTIVE AGENDA:

- Review and consider for approval construction of new grain bins at Lewis Clark Terminal, Inc.
- Review and consider for approval a property and equipment sublease agreement between Lewis Clark Terminal, Inc. and Pacific Northwest Famers Cooperative.
- Review and consider for approval a 20-year land lease agreement between Lewiston-Nez Perce County Regional Airport and the Port of Lewiston for \$1.00 per year for placement of fiber optic infrastructure effective July 1, 2017.
- Review and consider for approval a land lease agreement with Diesel & Machine for a 1-year term for approximately 1-acre with an initial rental rate of \$575/mo effective September 1, 2017.
- Review and consider for approval a land lease agreement with Diesel & Machine for approximately 0.59 acres, effective September 1, 2017, providing a 30-day termination notice.
- Review and consider for approval an amendment to the Port of Lewiston Terminal Tariff No. 003, effective September 1, 2017, adding Section 20 outlining Rail Track Usage and fees.
- Review and consider for approval a policy regarding unauthorized use of Port property.

NON-ACTIVE AGENDA: -- *Please see attached*

TERMINAL II, DOCK OPERATIONS AND FIBER OPTIC NETWORK  
REPORTS

COMMISSION COMMITTEE REPORTS

FINANCIAL REPORT

ACT ON CLAIMS

EXECUTIVE SESSION

- *Pursuant to Idaho Code 74-206 (1) (b) – To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. (Roll call vote)*

ADJOURN

# Manager's Report

August 9, 2017

## Agenda

### Active Agenda:

1. Review and consider for approval construction of new grain bins at Lewis Clark Terminal, Inc.
2. Review and consider for approval a property and equipment sublease agreement between Lewis Clark Terminal and Pacific Northwest Farmers Cooperative
3. Review and consider for approval a 20-yr. land lease agreement between the Lewiston-Nez Perce County Regional Airport and the Port of Lewiston for \$1.00 per year for placement of fiber optic infrastructure effective July 1, 2017
4. Review and consider for approval a land lease agreement with Diesel and Machine for a 1-yr. term for approx. 1-acre with an initial rental rate of \$575/mo. effective Sept. 1, 2017
5. Review and consider for approval a land lease agreement with Diesel and Machine for approx. 0.59-acres, effective Sept. 1 2017, providing a 30-day termination notice
6. Review and consider for approval an amendment to the Port of Lewiston Terminal Tariff No. 003, effective Sept. 1, 2017 adding Section 20 outlining Rail Track Usage and fees
7. Review and consider for approval a policy regarding unauthorized use of Port property

### Non-Active Agenda - Project Review/ Updates:

1. City of Lewiston Stormwater Program
  - a. Joe Kaufman, P.E.
2. Harry Wall Grading Project Update
3. Removal of Transient Camps on Port Property
4. Tenant News
  - a. HCA has move into Business Incubator Building, Suite B
  - b. Broemeling Bros. are operating in new building
5. Community Outreach Update
  - a. Vietnamese Wheat Trade Team – Aug. 11th
  - b. NP County Fair – Sept. 20 - 24
  - c. Riverfest – September 30<sup>th</sup>
6. Upcoming meetings/events:
  - a. Sept. Port Commission Meeting – Sept. 13<sup>th</sup>